

INLAND CASH REGISTER
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Uniwell

SX-7005

Draft Ver 4.5

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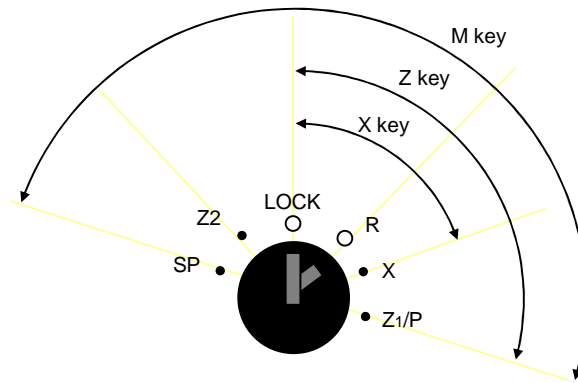
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Hardware

Keylock

The control lock has 6 key positions and three keys "M, Z and X" are supplied with the ECR.



SP	System Programming Mode In this key position, ECR can be set up and programmed.
Z2	Z2 Reports This key position is for taking 'read and reset' 2nd level reports.
LOCK	Lock Mode LCD suspended and key input is not accepted. Only the LED lamp (Uniwell logo) is lit in red.
R	Register Mode This is the main sales mode.
X	X Reports, X Programming and Others This key position is for taking read only X reports and carrying out X programming, cash declaration, ECR monitoring, EJF view, clerk track transfer, etc.
Z1/P	Z1 Reports and Programming Mode This key position is for taking 'read and reset' 1st level reports and carrying out Z programming.

Printer

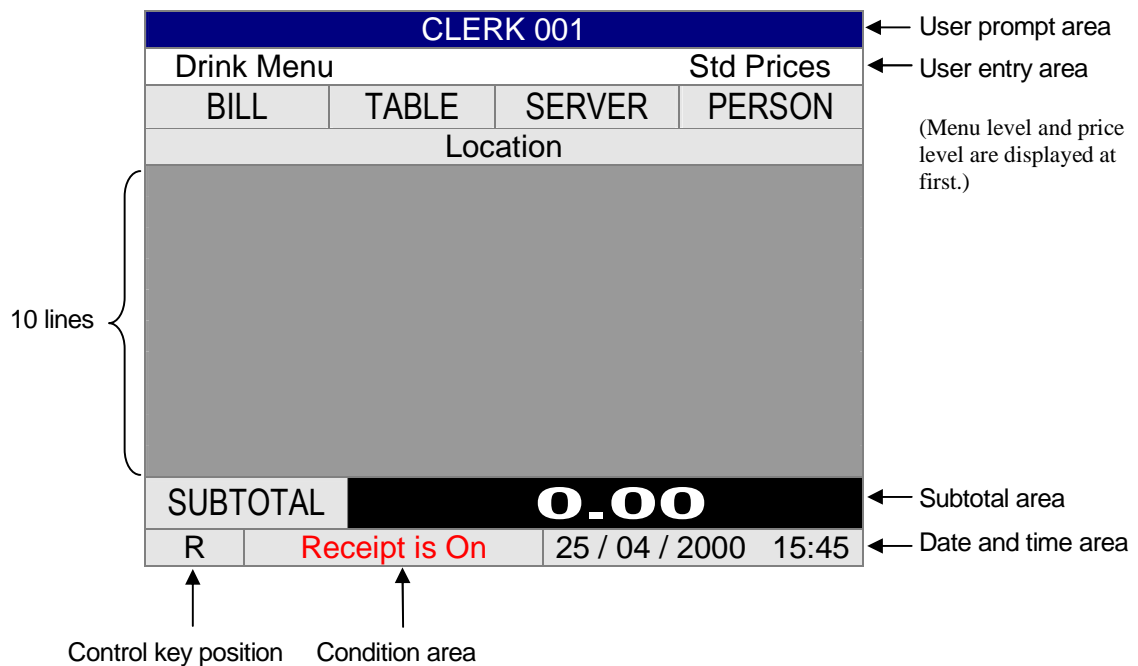
2-Station Thermal Printer	Printer model Printing speed Columns	Epson M-T245 thermal printer with an auto cutter 14 lines/sec 24 columns for receipt/journal
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Receipt Paper

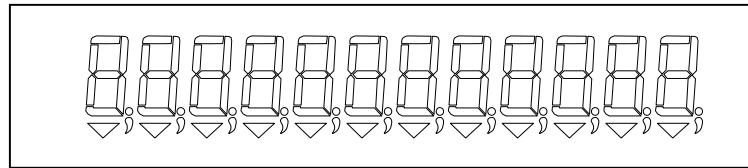
Paper	Specs	Single thermal roll 44.5 mm x diameter 83 mm (1.718" wide X max. 220' diameter)
	Part #	8930 (50 Rolls)
	Ordering	Paper can be ordered from www.skan.com or by calling 909 884 0475

Displays

LCD Operator	5.7" Monochrome quarter VGA (320x240) DSTN LCD	
Guest Display	Standard	7 segment numeric display 12 digits x 1 line
	Option	Dot matrix display 16 digits x 2 lines #40540 DSP UNIT 051



REAR DISPLAY (standard)



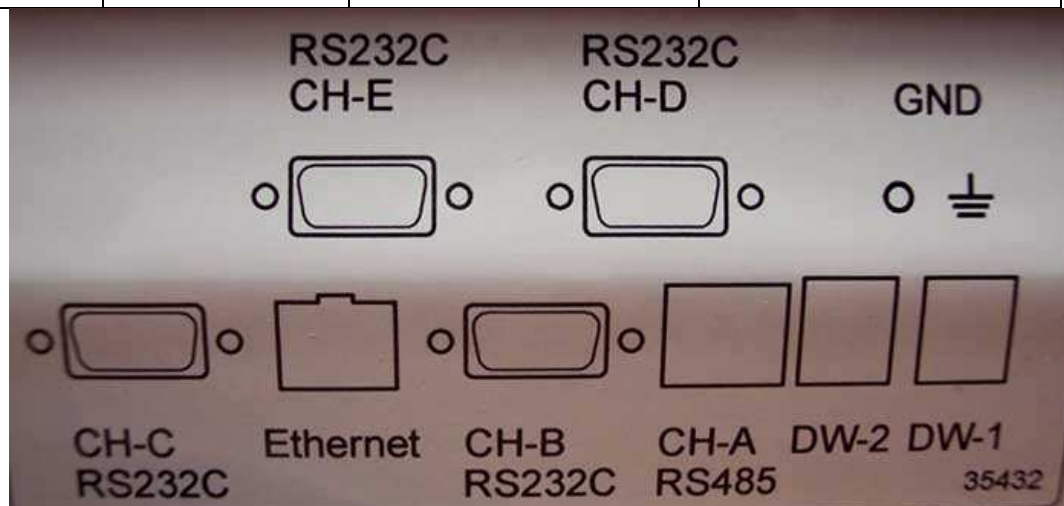
12 digits numeric (7 segments/digit)

Display Contrast

LCD Display Contrast is adjusted by using the **SCROLL BACK** and **SCROLL FORWARD** keys with no Team Member Logged on.

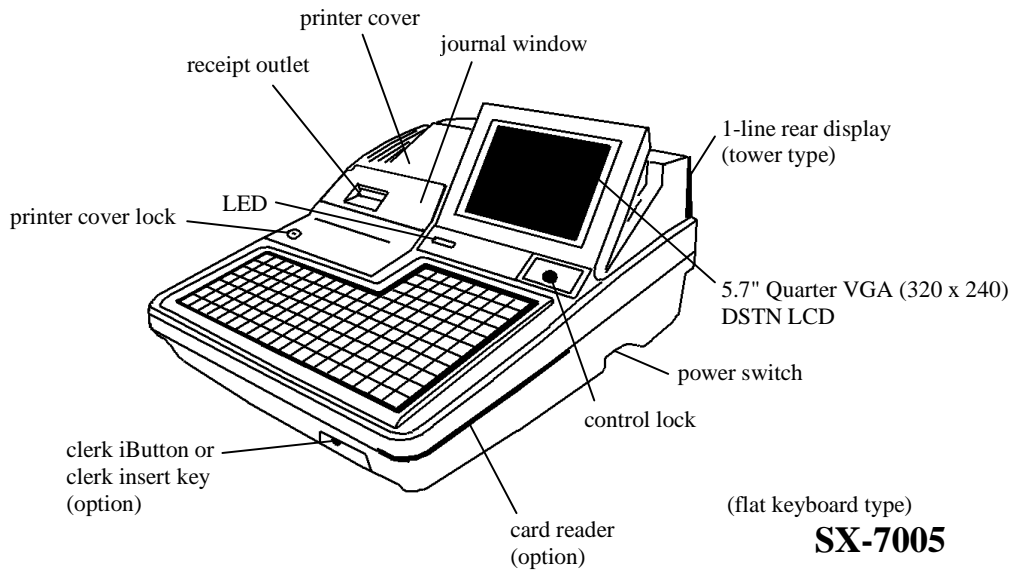
Communications Ports -----SX-7005

Standard Port	CH-A: RS485	RJ45 8-pin modular connector	Register to Register Communications
	CH-B: RS232C	9-pin D-sub connector	Dial In Modem
	DW-1 Drawer 1	RJ11 8-pin modular connector	Cash Drawer # 1
	DW-2 Drawer 2	RJ11 8-pin modular connector	Cash Drawer #2
Optional Ports #62080 SX IF7-1 K-UNIT	CH-D: RS232C	9-pin D-sub connector	Bar Code Scanner
	CH-E: RS232C	9-pin D-sub connector	DataCap Modem



Dimensions ----- SX-7005

Dimensions	SX-7005 Width x Depth x Height	14.88" wide x 17.32" deep x 7.89" to 10.23" high (The maximum height is changed by an upright screen angle) Maximum height when customer display is pole mounted: (16.5")
	Cash Drawer (DW352)	
Weight	SX-7005	approx. 14.77 lbs
	Cash Drawer (DW352)	
Power Supply & Consumption	SX-7005	AC120V 1A / AC230V 0.4A



Replacing Paper Rolls -----SX-7005

1. Roll Size:

Single Thermal Roll – 44.5 mm x diameter 83 mm

2. Removing the printer cover:

Turn the printer cover lock key counter-clockwise and gently lift the cover.

3. Removing the old paper:

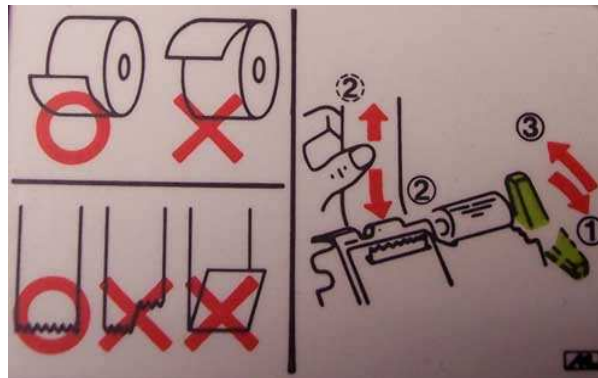
Press the paper feed key to feed the remaining paper through the printer. DO NOT force paper through the printer as this may result in damage to the printer mechanism or cause a paper jam.

OR

Pull the paper release lever (head up lever) towards the front of ECR and pull the paper through the printer.

4. Inserting new paper:

- Place the new paper in the correct position on the printer's paper roll bed.
- Make sure that the leading edge of the new paper roll is cut straight across.
- Set the head up lever to the head down condition and insert the leading edge into the printer slot, the paper is automatically fed into the printer.



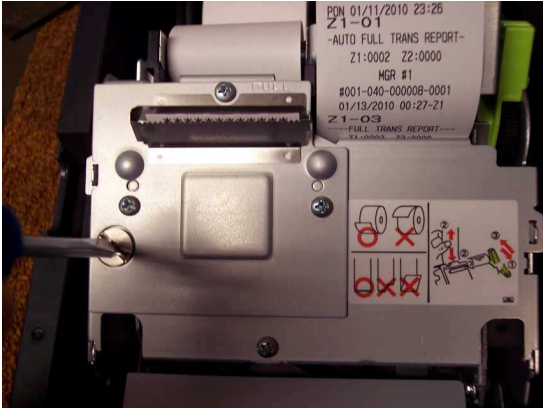
Note:

If receipts are blank, it is likely the paper is threaded wrong side up. Thermal paper is coated on one side only.

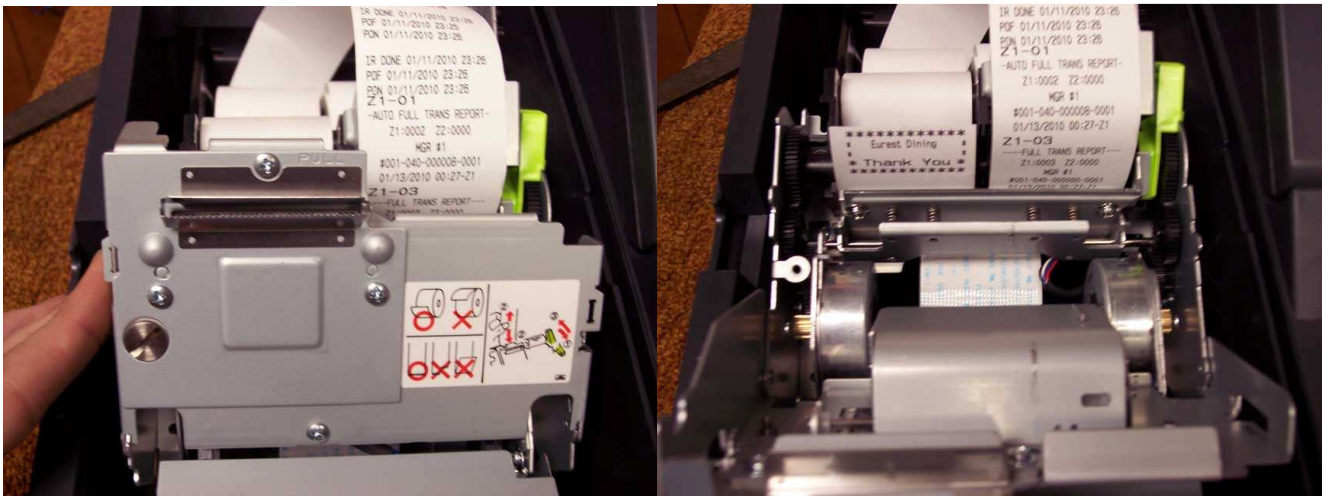
* Printer Problems - Printer Jam

If the auto-cutter is locked by a paper jam or if something comes into the auto-cutter and it becomes locked, please follow the sequences below:

- a) Turn the power switch off. Open the printer cover.
- b) Remove the printer screw.



- c) Lifting from the left of the printer, pull the top plate of the printer towards you



- d) Then, carefully remove any jammed paper or other object that may be clogging the paper opening.
- e) Never insert knives or other objects into the paper opening to prevent permanent damage.
- f) If the Printer appears to be in good working order and still does not print, perform an initial reset on the Cash Register. The SX7005 will automatically shut off the printer if it senses excessive printer errors. See the last page of this manual for detailed instructions on how to perform an Initial Reset.

Transactions and Registrations

Clerk Sign On

Once clocked in, each Team Member must Sign On with their own Clerk number to register a sale.

Enter the Clerk number and press the CLERK key.

The Team Member name will be displayed at the top of the LCD display and the screen will be cleared to permit registration of items.

Clerk Sign Off

After sign on if you need to sign the register off you may do so by pressing the CLERK key.

Function Keys

NOTE: A sample keyboard is included in the attachments. Refer to the keyboard locations of the following keys

CLERK

This is the Sign On key for entry of the Team Member's Clerk number in all key positions.

Using the **X**, **M** or **Z** key, turn the key lock to the **R**, **X**, **Z1/P**, **Z2**, or **SP** position.

R (Register Mode), X (Report Print/Display Mode), Z1/P (Report Level 1 Print/Reset and Program Modes), Z2 (Report Level 2 Print/Reset Mode), or SP (Supervisor Program Mode)

Enter a valid Team Member Clerk number

Press the "CLERK" key

PLU

Enter the PLU number of an item on the 10-key pad

Press the PLU key to register that item

PRICE

This key is used for amount entries to open items. Dollar and cents amounts are entered on the key pad. The decimal point is not used for amount entries.

\$1.00 is entered by pressing 1 0 0

\$10.00 is entered by pressing 1 0 0 0

\$4.95 is entered by pressing 4 9 5

ENTER

This key is used to choose and select entries in all key lock positions. A line from the display will be selected by use of the SCROLL BACK, SCROLL FORWARD, PAGE UP or PAGE DOWN KEYS. Press the ENTER key to choose the selected line. In general, this key is used to accept entries and answer "YES" to register prompts.

CLEAR

This key is used to "Clear" entries prior to registering them with another key. It can be used in some situations to clear an error condition. In general, this key is used to cancel entries and answer "NO" to register prompts.

X

This is the quantity/multiplication key. Enter a quantity and press the X key; enter the PLU number and press the PLU key.

This key can also be used to enter text into a transaction. Press the X key, the display will show ENTER TEXT at the top of the display and show an entry field at the bottom of the display #< >. Up to 16 characters or numbers can be entered in this field. Use the ENTER key to save the entry. This field can be used for any purpose, but has no totals.

PAGE UP

Use this key to jump up 10 lines in the transaction

This key can also be used to navigate through reports and programming lists.

When pressed when no Team Member is signed on this key will provide a view of the electronic journal.

PAGE DOWN

Use this key to jump down 10 lines in the transaction.

This key can also be used to navigate through reports and programming lists

SCROLL BACK

This key can be used to move the highlighted item line up one position. This is useful when highlighting a line to ERROR CORRECT.

This key can also be used to navigate through the electronic journal, reports and programming lists.

The SCROLL BACK key is also used to darken the background intensity of the screen. This can only be done between transactions when no Team Member is signed on. The display must show "CLERK LOGGED OFF"

SCROLL FORWARD

This key can be used to move the highlighted item line down one position. This is useful when highlighting a line to ERROR CORRECT.

This key can also be used to navigate through the electronic journal, reports and programming lists.

The SCROLL FORWARD key is also used to lighten the background intensity of the screen. This can only be done between transactions when no Team Member is signed on. The display must show "CLERK LOGGED OFF"

RECEIPT COPY

This key can be used to print a second receipt after the transaction has been finalized.

Press the RECEIPT COPY key

The top of the operator display will show the message CLERK TO PRINT?

Press the RECEIPT COPY key again to confirm the printing of a second receipt.

A second receipt will print.

RECEIPT PAPER FEED

This key can be used to feed the paper on receipt side of the printer and works in any mode and key lock setting.

JOURNAL PAPER FEED

This key can be used to feed the paper on the journal side of the printer and works in any mode and key lock setting.

PAID OUT

Paid Out entries cannot be included in a regular sales transaction. Paid Out is a separate transaction type.

Enter the Team Member's Clerk number and press the CLERK key.

Press the PAID OUT key. The screen displays a list of 8 paid out types, number 1 through 8.

Press the number 1 through 8 that corresponds with the type of Paid Out entry to be made

When the number is pressed the screen displays PAID OUT – DESCRIPTION.

Enter the exact amount to be paid and press the CASH key. A receipt like the one below will be printed. Keep this receipt in the cash drawer or staple it to the bill that was paid and file it for balancing.

The amount entered is subtracted from the cash total and added to the paid out type chosen. These amounts are reported on the terminal 01 report.

PAID OUT	
PAID OUT DESCRIPTION	
CASH	-5.00
TEAM MEMBER NAME	
#001-008-0005-0001	05/10/2002 17:00-R
STREET ADDRESS	
CITY STATE ZIP	

ERROR CORRECT

The **ERROR CORRECT** key may be used within a transaction to correct a previous entry that was incorrectly or unintentionally entered.

Two methods can be used with the **ERROR CORRECT** key.

- A. If the mistake is discovered immediately upon registration and no other key registrations have occurred; press the **ERROR CORRECT** key and the previous item is corrected. The amount will not be accumulated in sales totals or in the transaction total. A separate total on the accountability reports will be updated with the amount.
- B. If the mistake is discovered only after another item is registered but before the transaction is finalized with a tendering key; press the **"CLEAR"** key to return to the transaction screen, press the **"SCROLL BACK"** key to move the highlight bar to the item to be corrected; press the **"ERROR CORRECT"** key; the word **"CORRECTED"** will be displayed in place of the item price. Continue with the sale by adding additional items or finalize with a tendering key. The corrected item will not be printed on the receipt.

Enter **121** and press the **PLU** Key:
SUPER PUNCH PLUS 40oz 6.99

Enter **119** and press the **PLU** Key:
SLIM & TRIM 40oz 6.99

Enter **121** and press the **PLU** Key:
SUPER PUNCH PLUS 40oz 6.99

Enter **117** and press the **PLU** Key:
IMMUNE BUILDER 40oz 6.99

Enter **116** and press the **PLU** Key:
MUSCLE PUNCH PLUS 40oz 6.99

Press the **Subtotal** key; the subtotal shows **36.92**

SUPER PUNCH PLUS	40oz	6.99
SLIM & TRIM	40oz	6.99
IMMUNE BUILDER	40oz	6.99
MUSCLE PUNCH PLUS	40oz	6.49

TAX 1		27.46
		2.40

		29.86
CASH		29.86
TEAM MEMBER NAME		
#001-008-0005-0001 05/10/2002 17:00-R		
STREET ADDRESS		
CITY STATE ZIP		

At this point the Clerk notices PLU 121 was entered twice but only 1 was sold.

Press the **Scroll Back** key 2 times until the **SUPER PUNCH PLUS** line is highlighted; press **ERROR CORRECT**. The line will show the word **CORRECTED** in place of 6.99

Receipt showing ERROR CORRECT

Press the **CASH** key to finalize the sale

15% DISC (15% Discount) ----- RETAIL ITEMS ONLY -----

The 15% DISC key is an item discount, not a subtotal discount to only be used on Retail Item Sales. When pressed immediately following an open amount item it will calculate 15 % of the item price, display the descriptor, discount percent, and the net dollar amount of the discount with a minus sign. The amount of the tax on the discount will be subtracted from the subtotal.

OPEN DISC (Open % Discount) ----- RETAIL ITEMS ONLY -----

The OPEN DISC key is an item discount, not a subtotal discount to only be used on Retail Item Sales. When a percent is entered and this key is pressed immediately following an open amount item it will calculate the entered percentage of the item price, display the descriptor, discount percent, and the net dollar amount of the discount with a minus sign. The amount of the tax on the discount will be subtracted from the subtotal.

To register an OPEN DISC

The Clerk must be signed on with a valid Clerk number in the R key lock position

Enter an Amount and Press on of the Open Retail Keys (EAS, Snacks & Candy, Supplements) on the keyboard.

Enter the amount of the discount to be given (10% is entered as 10; 25% is entered as 25; 1/3 discount is entered as 33.33.

Press the OPEN DISC key on the keyboard

Continue registering items or press subtotal and tender the sale to finalize

\$ DISC (\$ Discount)

The \$ DISC key is a dollar amount discount on the subtotal, not an item discount. When an amount is entered and this key is pressed it will subtract the entered amount from the total of the sale, display the DISC (-) descriptor, and the dollar amount of the discount with a minus sign. The amount of the tax on the discount will be subtracted from the subtotal.

To register a \$ DISC

The Clerk must be signed on with a valid Clerk number in the R key lock position

Enter a PLU # and press the PLU key or press a preset key on the keyboard

Enter the DOLLAR amount of the discount to be given (\$1.00 is entered as 100; \$2.50 is entered as 250)

Press the \$ DISC key on the keyboard

Continue registering items or press subtotal and tender the sale to finalize

.....

TAX 1 EXEMPT

This key is used to exempt the sale of Smoothies from Sales Tax 1, or any item taxed by Sales Tax 1. (This may vary depending upon your local taxing authority.)

After the sale has been registered, press the SUBTOTAL key, you will see the amount of the sale including all applicable taxes.

Press the TAX 1 EXEMPT key to exempt the sale from Sales Tax 1.

The description EXEMPTED T1 will flash in the upper part of the display where "Location" usually appears.

Press the SUBTOTAL key again; you will see the amount of the sale less Sales Tax 1.

NOTE: If the product is not taxable by Sales Tax 1, the use of this function will now make it Taxed by Tax 1.

NOTE: Registering any sales after this will not exclude them from Sales Tax 1.

TAX 2 EXEMPT

If you do not have a 2nd Sales Tax Rate, do not use this function.

This key is used to exempt the sale of Retail Products from Sales Tax 2, or any item taxed by Sales Tax 2. (This may vary depending upon your local taxing authority.)

After the sale has been registered, press the SUBTOTAL key, you will see the amount of the sale including all applicable taxes.

Press the TAX 2 EXEMPT key to exempt the sale from Sales Tax 2.

The description EXEMPTED T2 will flash in the upper part of the display where "Location" usually appears.

Press the SUBTOTAL key again; you will see the amount of the sale less Sales Tax 2.

NOTE: If the product is not taxable by Sales Tax 2, the use of this function will now make it Taxed by Tax 2. If you do not have a 2nd Sales Tax Rate, do not use this function.

NOTE: Registering any sales after this will not exclude them from Sales Tax 2.

Tender Keys

CASH

This is the key for use when tendering a sale with cash. Two methods of tendering are allowed with this key: Over tendering and exact tendering

Over Tendering is when the guest pays with an amount greater than the subtotal and results in change due back to the guest.

To Over Tender:

After the sale is registered, press the SUBTOTAL key

The total amount with tax that is owed by the guest is displayed

Enter the dollars and cents that the guest offers to tender the sale

The cash drawer will open and the amount of change due back to the guest will be displayed on both the Team Member and guest displays.

The receipt below shows the total sale was \$11.69, the guest gave the Team Member \$15.69, the Team Member entered 1569 on the 10-key pad and pressed the CASH key, the registered subtracted 11.69 from 15.69 and displayed and printed the change of \$4.69

```
-----  
SUPER PUNCH PLUS    40oz           6.99  
  10% DISC              %10.00          -0.70  
SUPER PUNCH PLUS    32oz           5.25  
  15% DISC              %15.00          -0.79  
-----  
TAX 1                10.75  
                    0.94  
-----  
                    11.69  
CASH                15.69  
CHANGE                4.69  
TEAM MEMBER NAME  
#001-008-0005-0001  05/10/2002  17:00-R  
STREET ADDRESS  
CITY STATE ZIP  
-----
```

To EXACT TENDER

If the guest tenders the exact amount of the sale, just press the CASH key. The Team Member and guest displays will show 0.00 change due.

The exact tender receipt will look as shown below:

SUPER PUNCH PLUS	40oz	6.99
10% DISC		
%10.00		-0.70
SUPER PUNCH PLUS	32oz	5.25
15% DISC		
%15.00		-0.79

		10.75
TAX 1		0.94

		11.69
CASH		11.69
TEAM MEMBER NAME		
#001-008-0005-0001 05/10/2002 17:00-R		
STREET ADDRESS		
CITY STATE ZIP		

\$5, \$10, \$20, \$50

These four keys are set as "Preset" tender keys for the amounts indicated. When a guest tenders a bill in one of these denominations and it is greater than the subtotal just press the appropriate key and the sale will be over tendered by the selected amount. The amount of change will be displayed on both the guest and Team Member display and printed on the receipt.

CREDIT CARD

When a guest is paying by credit card register the transaction as if it were by cash. Press the SUBTOTAL KEY to obtain the amount owed.

Follow your store's credit card processing procedures using the amount displayed on the operator display.

When the credit card approval is received, press the CREDIT CARD key to finalize the sale.

CHECK

When a guest is paying by check register the transaction the same as if it were a cash sale.

Press the SUBTOTAL key to obtain the total, which will be displayed on both the guest and Team Member displays

Tell the guest what the total of the sale is.

Follow your store's policy on accepting checks.

If the check is for the exact amount of the sale press the CHECK key. (If your store allows guests to write checks for more than the amount of purchase, enter the amount for which the check is written and press the CHECK key; the amount of change due back to the guest will print on the receipt and be displayed on both the guest and Team Member display.

GIFT CERT REDEEM (Gift Certificate Redemption)

This key is to receive payment by gift certificate. This is not to be used to sell a gift certificate

Register the sale as if it were a cash sale

Follow your store procedure for redeeming gift certificates

Enter the amount of the gift certificate on the 10-key pad and press the GIFT CERT REDEEM key.

If the amount of the gift certificate is greater than the sale an amount will display and print as change

If the amount of the gift certificate is less than the amount of the sale, the Team Member display will show the message SHORT TENDER at the top of the screen and the register will beep once each second until an amount is entered by CASH, CHECK, or CREDIT CARD to satisfy the balance of the amount of the sale.

COLLEGE CARD

When a guest is paying by a College Card (a special credit card affiliated with a local College) register the transaction as if it were by cash. Press the SUBTOTAL KEY to obtain the amount owed.

Follow your store's College Card processing procedures using the amount displayed on the operator display.

When the College Card approval is received, press the COLLEGE CARD key to finalize the sale.

SPLIT TENDERING

If a guest is paying with multiple types of payment such as cash and credit card, always enter the smallest amount and type of tender first. This will result in a SHORT TENDER

and the register display will show the message SHORT TENDER, and beep at one second intervals until the transaction is finalized by an amount equal to or greater than the total balance due.

Generally, credit card, check and gift certificate redemptions will be the first type of tender used. This way if the guest wants to over tender the balance of the sale with cash, the amount of change can be calculated and displayed.

NO SALE

This key is used to open the cash drawer without transacting a sale.

The Clerk must be signed on with a valid Clerk number without registering any portion of a sale

Press the NO SALE key

The cash drawer will open and a NO SALE receipt will print

The Team Member is required to indicate the reason for the NO SALE on the receipt and keep the receipt.

Healthy Value Meals

Healthy Value Meal #1

Enter the Team Member's Clerk number and press the CLERK key

Enter the PLU number of the 12 oz Tea

Enter the PLU number of the Muffin

Press the HEALTHY VALUE MEAL 1 key. This will provide a discount of \$0.50.

Press SUBTOTAL to show amount owing including taxes

Enter amount tendered by guest and press appropriate key (eg. Cash, check, credit card, etc.)

HEALTHY VALUE MEAL 2 SAMPLE RECEIPT

12 oz Tea	3.75
Muffin	2.99
HEALTHY VALUE MEAL 1	-0.50

SUBTOTAL	6.24
TAX 1	0.50

SUBTOTAL	6.74
CASH	7.00
CHANGE	0.26
TEAM MEMBER NAME	
#001-008-003-001 12/16/2002 17:00-R	
STREET ADDRESS	
CITY STATE ZIP	

Catering Program

In order to register sales from the Catering Program the following is a guideline on how to register these sales.

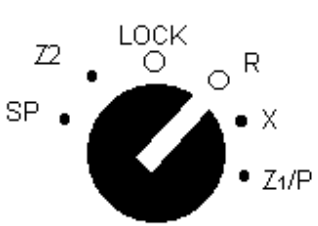
The Catering Program is broken down into the following items:

12oz CATERING TAXABLE	12oz CATERING NO TAX
20oz CATERING TAXABLE	20oz CATERING NO TAX
32oz CATERING TAXABLE	32oz CATERING NO TAX
40oz CATERING TAXABLE	40oz CATERING NO TAX

In addition, some School sales may be exempt from Sales Tax.

Sample 1

Catering Sale of 50 – 20 oz Smoothie's at \$2.49 each.

<p><u>Step 1 – Catering Sample 1</u></p> <p>With no Team Member Logged-On</p> <p>Using the X, Z or M Key</p> <p>Turn to the R position</p> <p>Enter a valid Team Member PIN number</p> <p>Press CLERK</p>																																																									
<p><u>Step 2</u></p> <p>Press 50 X 249 PRICE and CATERING</p> <p>Using the SCROLL keys</p> <p>Highlight 20oz CATERING TAXABLE and press ENTER</p>	<table border="1"> <thead> <tr> <th colspan="4">Team Member 01</th> </tr> <tr> <th colspan="2">Drink Menu</th> <th colspan="2">Std Prices</th> </tr> <tr> <th>TABLE</th> <th>BILL</th> <th>SERVER</th> <th>PERSON</th> </tr> </thead> <tbody> <tr> <td colspan="2">50.00x</td> <td colspan="2">2.49</td> </tr> <tr> <td>1</td> <td>12oz CATERING TAXABLE</td> <td></td> <td></td> </tr> <tr> <td>2</td> <td>20oz CATERING TAXABLE</td> <td></td> <td></td> </tr> <tr> <td>3</td> <td>32oz CATERING TAXABLE</td> <td></td> <td></td> </tr> <tr> <td>4</td> <td>40oz CATERING TAXABLE</td> <td></td> <td></td> </tr> <tr> <td>5</td> <td>12oz CATERING TAXABLE</td> <td></td> <td></td> </tr> <tr> <td>6</td> <td>20oz CATERING TAXABLE</td> <td></td> <td></td> </tr> <tr> <td>7</td> <td>32oz CATERING TAXABLE</td> <td></td> <td></td> </tr> <tr> <td>8</td> <td>40oz CATERING TAXABLE</td> <td></td> <td></td> </tr> <tr> <td colspan="2"></td> <td colspan="2">0.00</td> </tr> <tr> <td>R</td> <td>RECEIPT IS ON</td> <td colspan="2">08/27/02 10:38</td> </tr> </tbody> </table> <p><i>Catering Look Up Screen</i></p>	Team Member 01				Drink Menu		Std Prices		TABLE	BILL	SERVER	PERSON	50.00x		2.49		1	12oz CATERING TAXABLE			2	20oz CATERING TAXABLE			3	32oz CATERING TAXABLE			4	40oz CATERING TAXABLE			5	12oz CATERING TAXABLE			6	20oz CATERING TAXABLE			7	32oz CATERING TAXABLE			8	40oz CATERING TAXABLE					0.00		R	RECEIPT IS ON	08/27/02 10:38	
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Step 3 – Catering Sample 1

In case of error
 Press **ERROR CORRECT** and
 Return to Step 2 above

Press **SUBTOTAL** to determine the price including Sales
 Tax

Team Member 01			
Drink Menu		Std Prices	
TABLE	BILL	SERVER	PERSON
Location			
X 50.00			
20oz CATERING TA XABLE			
124.50			
SUBTOTAL		124.50	
R	RECEIPT IS ON	08/27/02 10:38	

Register Screen

Step 4

Tender the sale by pressing **CASH**

OR

Tender the sale by pressing **CREDIT CARD**

OR

Tender the sale by pressing **CHECK**

Team Member 01			
Drink Menu		Std Prices	
TABLE	BILL	SERVER	PERSON
Location			
50.00	20oz CATERING TAXABLE		124.50
SUBTOTAL		131.97	
R	RECEIPT IS ON	08/27/02 10:38	

Register Screen

Step 5 – Catering Sample 1

The Receipt will Print

And

You are automatically Logged-Off

50x 20oz CATERING TAXABLE 2.49 124.50

SUBTOTAL 124.50
TAX 1 7.47

SUBTOTAL 131.97

CHECK 131.97

Team Member 01
#001-008-003-001 08/27/2002 10:38-R

STREET ADDRESS
CITY STATE ZIP

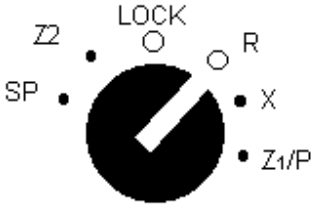
Sample Receipt

Enter Clerk	
Drink Menu	Std Prices
Location	
50.00 20oz CATERING TAXABLE	124.50
CHECK	131.97
SUBTOTAL	0.00
R	RECEIPT IS ON 08/27/02 10:38

R-Logon Required

Sample 2

Tax Exempt Catering Sale of 35 – 12 oz Soda for a NON TAXABLE Program at \$2.19 each.

<p><u>Step 1 – Catering Sample 2</u></p> <p>With no Team Member Logged-On</p> <p>Using the X, Z or M Key</p> <p>Turn to the R position</p> <p>Enter a valid Team Member PIN number</p> <p>Press CLERK</p>																																																									
<p><u>Step 2</u></p> <p>Press 35 X 219 PRICE and CATERING</p> <p>Using the SCROLL keys</p> <p>Highlight 12oz CATERING NO TAX and press ENTER</p>	<table border="1"> <thead> <tr> <th colspan="4">Team Member 01</th> </tr> <tr> <th colspan="2">Drink Menu</th> <th colspan="2">Std Prices</th> </tr> <tr> <th>TABLE</th> <th>BILL</th> <th>SERVER</th> <th>PERSON</th> </tr> </thead> <tbody> <tr> <td colspan="2">35.00x</td> <td colspan="2">2.19</td> </tr> <tr> <td>1</td> <td>12oz CATERING TAXABLE</td> <td></td> <td></td> </tr> <tr> <td>2</td> <td>20oz CATERING TAXABLE</td> <td></td> <td></td> </tr> <tr> <td>3</td> <td>32oz CATERING TAXABLE</td> <td></td> <td></td> </tr> <tr> <td>4</td> <td>40oz CATERING TAXABLE</td> <td></td> <td></td> </tr> <tr> <td>5</td> <td>12oz CATERING NO TAX</td> <td></td> <td></td> </tr> <tr> <td>6</td> <td>20oz CATERING NO TAX</td> <td></td> <td></td> </tr> <tr> <td>7</td> <td>32oz CATERING NO TAX</td> <td></td> <td></td> </tr> <tr> <td>8</td> <td>40oz CATERING NO TAX</td> <td></td> <td></td> </tr> <tr> <td colspan="2">SUBTOTAL</td> <td colspan="2">0.00</td> </tr> <tr> <td>R</td> <td>RECEIPT IS ON</td> <td colspan="2">08/27/02 10:38</td> </tr> </tbody> </table> <p><i>Catering Look Up Screen</i></p>	Team Member 01				Drink Menu		Std Prices		TABLE	BILL	SERVER	PERSON	35.00x		2.19		1	12oz CATERING TAXABLE			2	20oz CATERING TAXABLE			3	32oz CATERING TAXABLE			4	40oz CATERING TAXABLE			5	12oz CATERING NO TAX			6	20oz CATERING NO TAX			7	32oz CATERING NO TAX			8	40oz CATERING NO TAX			SUBTOTAL		0.00		R	RECEIPT IS ON	08/27/02 10:38	
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<p><u>Step 4</u></p> <p>Tender the sale by pressing CASH</p> <p>OR</p> <p>Tender the sale by pressing CREDIT CARD</p> <p>OR</p> <p>Tender the sale by pressing CHECK</p>	<table border="1"> <thead> <tr> <th colspan="4">Team Member 01</th> </tr> <tr> <th colspan="2">Drink Menu</th> <th colspan="2">Std Prices</th> </tr> <tr> <th>TABLE</th> <th>BILL</th> <th>SERVER</th> <th>PERSON</th> </tr> </thead> <tbody> <tr> <td colspan="4">Location</td> </tr> <tr> <td>35.00</td> <td>12oz SCHOOL PRO</td> <td></td> <td>76.65</td> </tr> <tr> <td colspan="2">SUBTOTAL</td> <td colspan="2">76.65</td> </tr> <tr> <td>R</td> <td>RECEIPT IS ON</td> <td colspan="2">08/27/02 10:38</td> </tr> </tbody> </table> <p><i>Register Screen</i></p>	Team Member 01				Drink Menu		Std Prices		TABLE	BILL	SERVER	PERSON	Location				35.00	12oz SCHOOL PRO		76.65	SUBTOTAL		76.65		R	RECEIPT IS ON	08/27/02 10:38																													
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Step 6 – Catering Sample 2

The Receipt will Print

And

You are automatically Logged-Off

35x 12oz CATERING NO TAX	2.19	76.65
SUBTOTAL		76.65
CASH		76.65
Team Member 01		
#001-008-003-001	08/27/2002	10:38-R
STREET ADDRESS		
CITY STATE ZIP		

Sample Receipt

Enter Clerk			
Drink Menu		Std Prices	
TABLE	BILL	SERVER	PERSON
Location			
35.00	12oz CATERING NO TAX		76.65
	CASH		76.65
SUBTOTAL		0.00	
R	RECEIPT IS ON	08/27/02 10:38	

R-Logon Required

Please be aware, X Reports are for readings and do not clear or reset any data.

Z1 or Z2 reports will clear or reset the data.

Once a Z1 or Z2 report is run it can NOT be re-printed, so make sure there is enough paper and it has been installed properly BEFORE running ANY reports.

OVERVIEW OF REPORTS

X Reports are those that can be printed without resetting the totals. These reports can be printed as often as needed during the business day.

Z1 Reports are those that should be Reset & Printed at the close of business each day.

Z2 Reports are those that should be Reset & Printed at the "End of Period", immediately after the Z1 Reports have been taken.

How to Run X or Z1/P Reports

With all Team Members signed off, using the **X**, **Z** or **M** key, turn the key lock to the **(X or Z1/P)** position.

Enter **Clerk number** and press the **[CLERK]** key

Using the **[PAGE]** & **[SCROLL]** keys press **[ENTER]** when **REPORTING FUNCTIONS** is highlighted.

Using the **[PAGE]** & **[SCROLL]** keys press **[ENTER]** when the chosen report is highlighted.

With the message "**TO ISSUE...**" press **[ENTER]** to print the report.

The register will automatically sign the Team Member off.

How to Run Z2 Reports

With all Team Members signed off, using the **M** key, turn the key lock to the **(Z2)** position.

Enter **Clerk number** and press the **[CLERK]** key

Using the **[PAGE]** & **[SCROLL]** keys press **[ENTER]** when the chosen report is highlighted.

With the message "**TO ISSUE...**" press **[ENTER]** to print the report.

The register will automatically sign the Team Member off.

Shift Change Procedures

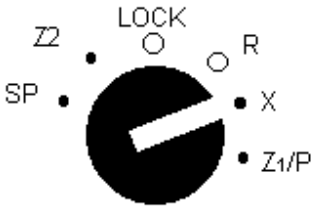
The following Shift Change Procedures are only intended as a guide, your individual requirements may vary:

- 1) **Check Receipt Paper, replace if less than 1/16th inch of paper remains on the roll. Refer to page 3-4 of this manual for instructions.**
- 2) Take an X Reading, (**X-01 - AUTO FULL TRANS REPORT**).
 - **NOTE:** Daily totals will NOT be reset.
- 3) Following your individual store procedures use the **X-01 Auto Full Trans Report** to determine your *Cash Over/Short*.
- 4) Take an X Reading on Time & Attendance (**X-19-ATTENDANCE REPORT**).
 - **NOTE:** The X Reading does not automatically **CLOCK-OUT** Team Members.
- 5) Review Team Member **CLOCK-IN's** and **CLOCK-OUT's**, making corrections were required. Repeat Step 4 , above, to verify corrections.

The following pages contain step-by-step instructions on how to run the above reports.

If in doubt, please contact your support for guidance.

X-01 – AUTO FULL TRANS REPORT (Shift Change)

<p><u>Step 1</u> – X-01 Auto Full Trans Report</p> <p>With no Team Member Logged-On</p> <p>Using the X, Z or M Key</p> <p>Turn to the X position</p> <p>Enter a valid Team Member Clerk number</p> <p>Press CLERK</p>																																																																	
<p><u>Step 2</u></p> <p>Using the PAGE & SCROLL keys</p> <p>Highlight REPORT FUNCTIONS and press ENTER</p>	<table border="1"> <tr><td colspan="4">Select Option</td></tr> <tr><td colspan="4"> </td></tr> <tr><td colspan="4">Team Member 01</td></tr> <tr><td colspan="4">CASH DECLARATION</td></tr> <tr><td colspan="4">REPORT FUNCTIONS</td></tr> <tr><td colspan="4">VIEW EJF</td></tr> <tr><td colspan="4">PROGRAM FUNCTIONS</td></tr> <tr><td colspan="4">CLERK TRACK TRANSFER</td></tr> <tr><td colspan="4">--MORE--</td></tr> <tr><td>X</td><td>RECEIPT IS ON</td><td>08/27/02</td><td>23:38</td></tr> <tr><td colspan="4" style="text-align: center;"><i>Main X Menu</i></td></tr> </table>	Select Option								Team Member 01				CASH DECLARATION				REPORT FUNCTIONS				VIEW EJF				PROGRAM FUNCTIONS				CLERK TRACK TRANSFER				--MORE--				X	RECEIPT IS ON	08/27/02	23:38	<i>Main X Menu</i>																							
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Register Closing Procedures (Daily)

The following Register Closing Procedures are only intended as a guide, your individual requirements may vary:

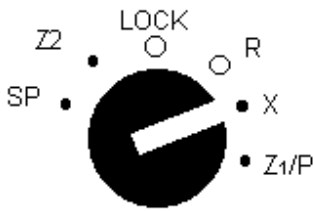
- 1) **Check Receipt Paper, replace if less than 1/16th inch of paper remains on the roll. Refer to page 3-4 of this manual for instructions.**
- 2) Take an X Reading, (**X-87-ASSORTED 1 REPORT**).
- 3) Take a Z Reading, (**Z1-88-ASSORTED 2 REPORT**).

- **NOTE:** Daily totals will be reset.

X-87 – Assorted 1 Report – Read Only (Daily Register Close)

X – 87 – ASSORTED 1 REPORT (Read Only) will print the following reports:

- 01 - Auto Full Transaction Report
- 06 - Hourly Report
- 21 - Full Group Report (*Department Report*)
- 47 - Grouped PLU Report

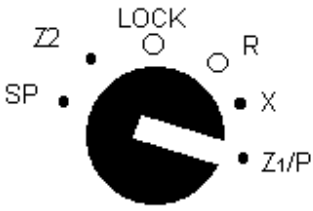
<p><u>Step 1</u> – X-87-ASSORTED 1 REPORT</p> <p>With no Team Member Logged-On</p> <p>Using the X, Z or M Key</p> <p>Turn to the X position</p> <p>Enter a valid Team Member CLERK number</p> <p>Press CLERK</p>																																																																	
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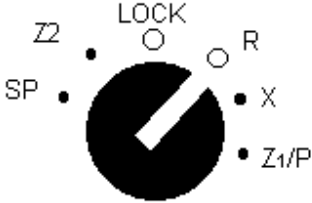
Z1-88 – Assorted 2 Report – Read & Reset (Daily Register Close)

Z1 – 88 – ASSORTED 2 REPORT (RESET) will print the following reports:

- 01 - Auto Full Transaction Report
- 06 - Hourly Report
- 21 - Full Group Report (*Department Report*)
- 47 - Grouped PLU Report

NOTE: DAILY TOTALS WILL BE RESET AND CANNOT BE RE-PRINTED !!

<p><u>Step 1</u> – Z1-88-ASSORTED 2 REPORT</p> <p>With no Team Member Logged-On</p> <p>Using the Z or M Key</p> <p>Turn to the Z1/P position</p> <p>Enter a valid Team Member CLERK number</p> <p>Press CLERK</p>																																																																					
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Register Closing Procedures (Period / Month End)

The following Register Closing Procedures for Period / Month End are only intended as a guide, your individual requirements may vary:

- 1) Follow the instructions given above in "Register Closing Procedures (Daily)"
- 2) Take an X Reading, (**X-02, X-22, X-48**)
 - **NOTE:** This report is to be run as a duplicate copy of the **Z2-89**
 - **NOTE:** This report will be for your monthly reconciliation
- 3) Take a Z Reading, (**Z2-89-ASSORTED 3 REPORT**).
 - **NOTE:** This report is to be run on the last Day of the Month.
 - **NOTE:** Run this only after having completed Step 1, above.
 - **NOTE:** Period / Month End totals will be reset.

The following pages contain step-by-step instructions on how to run the above reports.

If in doubt, please contact your Support for guidance.

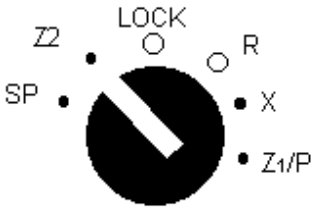
NOTE: PERIOD TOTALS WILL BE RESET and CANNOT BE RE-PRINTED !!

Z2-89 – Assorted 3 Report – Read & Reset (Period / Month End)

Z2 – 89 – ASSORTED 3 REPORT (RESET) will print the following reports:

- 02 - Auto Full Transaction Report
- 22 - Full Group Report (*Department Report*)
- 48 - Grouped PLU Report

NOTE: PERIOD / MONTH END TOTALS WILL BE RESET and CAN NOT BE RE-PRINTED !!

<p><u>Step 1</u> – Z2-89-ASSORTED 3 REPORT</p> <p>With no Team Member Logged-On</p> <p>Using the M Key</p> <p>Turn to the Z2 position</p> <p>Enter a valid Team Member CLERK number</p> <p>Press CLERK</p>																																																																	
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Step 5

The Report will Print

And

You are automatically Logged-Off

Z2-89

-----ASSORTED 3 REPORT-----
08/31/2002

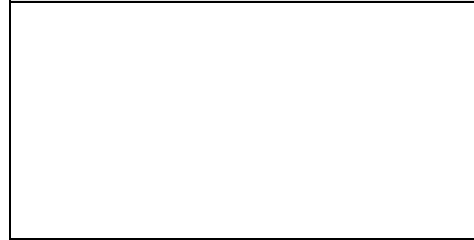
Z2-02

-----AUTO FULL TRANS REPORT-----
08/31/2002

Z2-89-Assorted 3 Report

CLERK LOGGED OFF

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Z2	RECEIPT IS ON	08/31/02	23:55

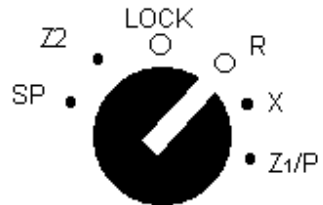
Z2-Logon Required

Step 6

Return to **Register** mode

Using the **M** Key

Turn to the **R** position



Description of Reports

01 - Auto Full Transaction Report

This report automatically generates the Major Group Report, Group Report, Clerk Report, Terminal Financial Report, and Grand Total 1 and 2 values

06 - Hourly Report

This report shows the quantity and amount of sales by hour of the day.

11 - Full Clerk Report

Sales and accountability totals for each Team Member who has operated the register since the last Z report was taken (Also included in 01 Report)

21 - Full Group Report (*Department Report*)

All Individual Group sales (Also included in 01 Report)

21 - Maj Grp Group Report

Group (*Department*) Sales are listed and sorted by Major Groups

31 - Major Group Report (Also included in 01 Report)

Major Group sales are listed

41 - Full PLU Report

This lists each PLU that has been registered in a sale since the last Z 41 report was taken. This is not included in the 01 Report

47 - Grouped PLU Report

This lists each PLU that has been registered in a sale and sorts them by the Group that they report to. This is a very useful PLU report.

Each Major Group will be reported only if sales have been registered since the last Z report was taken. Sample:

SMOOTHIES	
21.00	73.37
5.49	%71.8
RETAIL	
1.00	45.25
45.25	%28.1

ALL MAJORS	
22.00	160.56

Maj Group Name	
Total Qty	Total \$
Average Sale	Percent of Total Sales
Maj Group Name	
Total Qty	Total \$
Average Sale	Percent of Total Sales

ALL MAJORS	
Total Qty of Major Groups Total \$ of Maj Grp	

Pre-Programmed Reports

X-87 – Daily Report (no reset)

As a part of the nightly closing procedure sales reports need to be taken at the register. These reports are used to determine cash over/short and to properly complete Reports. For convenience the registers have been preprogrammed to print the required reports by choosing a single menu option.

X – 87 – ASSORTED 1 REPORT (Read Only) will print the following reports:

- 01 - Auto Full Transaction Report
- 06 - Hourly Report
- 21 - Full Group Report (*Department Report*)
- 47 - Grouped PLU Report

Print the X – 87 – ASSORTED 1 REPORT

Using the **X** or **M** Key, turn the key lock to the **X** position with all Team Members signed off.

Enter **Clerk number** and press the **[CLERK]** key

Using the **[PAGE]** & **[SCROLL]** keys press **[ENTER]** when **REPORTING FUNCTIONS** is highlighted.

Using the **[PAGE]** & **[SCROLL]** keys press **[ENTER]** when **X – 87 – ASSORTED 1 REPORT** is highlighted.

With the message **"TO ISSUE..."** press **[ENTER]** to print the report.

The register will automatically sign the Team Member off.

Z1-88 – Daily Resets & Reports

Z REPORTS are intended to be run once at the end of the business day. Once a report is taken in the **Z1/P** key lock position the totals are cleared to prepare for the next business day. Before taking any Z1 reports be sure that all other X reports that may be needed are on file and that the printer has an adequate amount of paper to print the entire series of reports

Z1 – 88 – ASSORTED 2 REPORT will reset and print the following reports:

- 01 - Auto Full Transaction Report
- 06 - Hourly Report
- 21 - Full Group Report (*Department Report*)
- 47 - Grouped PLU Report

Reset & Print the Z1 – 88 – ASSORTED 2 REPORT

Using the **M** key, turn the key lock to the **Z1/P** position with all Team Members signed off.

Enter **Clerk number** and press the **[CLERK]** key

Using the **[PAGE]** & **[SCROLL]** keys press **[ENTER]** when **REPORTING FUNCTIONS** is highlighted.

Using the **[PAGE]** & **[SCROLL]** keys press **[ENTER]** when **Z1 – 88 – ASSORTED 2 REPORT** is highlighted.

With the message “**TO ISSUE...**” press **[ENTER]** to print the report.

The register will automatically sign the Team Member off.

Z2-89 – End of Period Resets & Reports

Z2 REPORTS are intended to be run once at the end of each period. Once a report is taken in the **Z2** key lock position the totals are completely cleared to prepare for the next business period. Before taking any Z2 report be sure that all other Z1 reports that may be needed are on file and that the printer has an adequate amount of paper to print the entire series of reports.

Z2 – 89 – ASSORTED 3 REPORT will reset and print the following reports:

- 02 – Auto Full Trans Report
- 22 – Full Group Report (*Department Report*)
- 48 – Grouped PLU Report

Reset & Print the Z2 – 89 – ASSORTED 3 REPORT

Using the **M** key, turn the key lock to the **Z2** position with all Team Members signed off.

Enter **Clerk number** and press the **[CLERK]** key

Using the **[PAGE]** & **[SCROLL]** keys press **[ENTER]** when **Z2 – 89 – ASSORTED 3 REPORT** is highlighted.

With the message “**TO ISSUE...**” press **[ENTER]** to print the report.

The register will automatically sign the Team Member off.

Weekly Sales Journal – Z Tape Net Totals

The Z Tape Net Totals section shown on the Weekly Sales Journal is completed as shown in the illustration, below. Departments with zero sales figures will not be listed on the 01 Auto Full Trans Report.

Z-01		Weekly Sales Journal		
-----AUTO FULL TRANS REPORT----- 08/13/2002			Mon	Tue
01 BUILDUP	25.45	Date (M/D/Y)	8/13/02	8/14
2.0	28.20	Cash	239.55	
02 FOOD	1.89	Checks	15.70	
3.0	10.23	Smoothie \$ redeemed		
03 ID FORM	78.07	Total Deposits	\$255.25	
2.0	52.41	Master Card / Visa	78.13	
04 SNACKS	15.00	American Express		
4.0	0.00	Discover		
05 20ozSM	5.98	SK Gift Cards Redeemed		
23.00	8.97	Debit Cards		
06 40ozSM	6.97	Paid Outs		
9.00	31.90	a. Total	333.38	
07 CERTVIP	46.96	Z Tape Net Totals		
1.0	-5.50	Dept #1 – Build up	25.45	
08 20ozPR	0.00	Dept #2 – Food	28.20	
5.0	0.00	Dept #3 – I.D. Formulas	1.89	
09 12ozSM	0.00	Dept #4 – Snacks	40.23	
10 HEATERZ	0.00	Dept #5 – Smoothie 20 oz	78.07	
3.0	0.00	Dept #6 – Smoothie 40 oz	52.41	
11 KINGSTX	0.00	Dept #7 – SK Gift Cert & VIP	15.00	
3.0	0.00	Dept #9 – Smoothie 12 oz	5.98	
12 SUPPLEM	0.00	Dept #10 – HeaterZ	8.97	
3.0	0.00	Dept #11 – Hot Line / King Stix	6.97	
14 32ozSM	0.00	Dept #12 – Supplements	31.90	
11.0	0.00	Dept #13 – N/A for Uniwell		
16 COMBOS	0.00	Dept #14 – Smoothie 32 oz	46.96	
8.0	0.00	Dept #27 – Catering 12oz smo	10.00	
18 32ozPR	0.00	DEPT TL (All Groups)	322.03	
2.0	0.00	Less Discounts (-)	1.00	
19 40ozPR	0.00	Dept #16 – Combos/HVM	5.50	
1.0	0.00			
20 12ozPR	0.00			
1.0	0.00			
21 HTZPRO	0.00			
1.0	0.00			
22 KINGPRO	0.00			
1.0	0.00			
24 KIDSPRO	0.00			
1.0	0.00			
25 HTLNPRO	0.00			
1.0	0.00			
27 12oz CATERING	10.00			
1.0	10.00			

ALL GROUPS	316.53			
62.00	316.53			

This amount found on next page

Weekly Sales Journal – Tax Totals

This illustration shows how the Sales Tax section of the Weekly Sales Journal is completed. Discounts and taxes with zero sales figures will not be listed on the 01 Auto Full Trans Report.

It is important to note that **NET 1** and **b.NET 2(GROSS)** will not balance to one another, as **NET 1** does not include sales tax collected.

Z-01		Weekly Sales Journal	
-----AUTO FULL TRANS REPORT----- 08/13/2002		Z Tape Net Totals	
ALL CLERKS		Dept #1 – Build up	25.45
SALES TYPE 1	316.53		
GROSS TTL	316.53	Dept #14 – Smoothie 32 oz	46.96
		Dept #15 – Frozen Treats	
TAX SALES1	204.75	DEPT TL	\$322.03
TAX 1	14.33	Less Discounts (-)	1.00
TAX SALES2	70.33	Dept #16 – Combos/HVM	5.50
TAX 2	3.52	NET 1	\$315.53
NON TXBL4	40.45	Tax 1 ST	204.75
		TAX 1	14.33
		X-TAX1	
		TAX 2 ST	70.33
		TAX 2	3.52
		X-TAX 2	
		TAX 3	
		NON TAXBL 4	40.45
		b. NET 2 (GROSS)	\$333.38
		Over/(Short) (a-b)	\$0.00
CREDIT CARD		<p>NET 1 is calculated by subtracting DISC(-) and Dept 16 COMBOS/HVM which will equal GROSS TTL less DISC (-) on your Z Tape</p> <p>NET 2 is calculated by adding Sale Tax to be collected (TAX1, TAX2, TAX3) to NET1</p> <p>NET1 & NET2 are calculated on this form and may not always match ALL GROUPS and GROSS TTL as printed on the Z Tape additional calculations must be made</p>	
3	78.13		
CHECK			
2	15.70		
CASH			
18	239.55		
GROSS TTL	333.38		
DISC (-)			
1	-1.00		
10% DISC			
1	-0.30		
OPEN DISC			
1	0.00		

Step 7 – SP-101 PLU Price Changes

To **Log-Off**
Press **CLERK**

Select Option			
Team Member 01			
SP-100 PLU MODIFIERS			
SP-101 PLU PRICES			
SP-102 PLU HALOS			
SP-103 HARD CLERKS			
SP-117 CLERK IBUTTONS			
SP-104 CLERK CARDS			
SP-105 CLERK COMMISSION			
SP-106 MEDIA EXCHANGE RATE			
SP-107 DISCOUNT AMOUNT			
SP-108 PRICE LEVEL			
--MORE--			
SP	RECEIPT IS ON	08/27/02	12:44

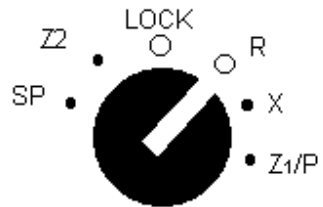
Main Programming Menu

Step 8

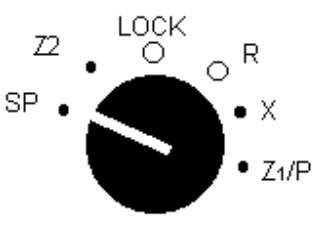
Return to **Register** mode

Using the **M** Key

Turn to the **R** position



SP-122 PLU Programming – Adding a new Item

<p><u>Step 1 – SP-122 PLUS</u></p> <p>With no Team Member Logged-On</p> <p>Using the M Key</p> <p>Turn to the SP position</p> <p>Enter a valid Team Member PIN number</p> <p>Press CLERK</p>																																														
<p><u>Step 2</u></p> <p>Using the PAGE & SCROLL keys</p> <p>Highlight SP-122 PLUS and press ENTER</p>	<table border="1" style="width: 100%; border-collapse: collapse; font-family: monospace; font-size: 0.8em;"> <tr><td colspan="3" style="text-align: center;">Select Option</td></tr> <tr><td colspan="3" style="text-align: center;">Team Member 01</td></tr> <tr><td colspan="3">SP-122 PLUS</td></tr> <tr><td colspan="3">SP-123 CLERKS</td></tr> <tr><td colspan="3">SP-124 MEDIAS</td></tr> <tr><td colspan="3">SP-125 CONDIMENT GRP</td></tr> <tr><td colspan="3">SP-126 COPOKING INST GROUPS</td></tr> <tr><td colspan="3">SP-127 EDIT RANGE OF PLUS</td></tr> <tr><td colspan="3">SP-128 CREATE RANGE OF PLUS</td></tr> <tr><td colspan="3">SP-129 PERSON TYPE</td></tr> <tr><td colspan="3">SP-130 USER TEXT</td></tr> <tr><td colspan="3">SP-131 WARNING MESSAGES</td></tr> <tr><td colspan="3" style="text-align: center;">--MORE--</td></tr> <tr><td style="width: 10%;">SP</td><td style="width: 50%;">RECEIPT IS ON</td><td style="width: 40%;">08/27/02 12:38</td></tr> <tr><td colspan="3" style="text-align: center;"><i>Main Programming Menu</i></td></tr> </table>	Select Option			Team Member 01			SP-122 PLUS			SP-123 CLERKS			SP-124 MEDIAS			SP-125 CONDIMENT GRP			SP-126 COPOKING INST GROUPS			SP-127 EDIT RANGE OF PLUS			SP-128 CREATE RANGE OF PLUS			SP-129 PERSON TYPE			SP-130 USER TEXT			SP-131 WARNING MESSAGES			--MORE--			SP	RECEIPT IS ON	08/27/02 12:38	<i>Main Programming Menu</i>		
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<p><u>Step 3</u></p> <p>Push the item on the keyboard that needs to added</p> <p>OR</p> <p>Enter PLU number</p> <p>Press ENTER</p>	<table border="1" style="width: 100%; border-collapse: collapse; font-family: monospace; font-size: 0.8em;"> <tr><td colspan="3" style="text-align: center;">SP-122 PLUS</td></tr> <tr><td colspan="3" style="text-align: center;">Team Member 01</td></tr> <tr><td colspan="3" style="height: 100px;"> </td></tr> <tr><td colspan="3" style="text-align: center;">--MORE--</td></tr> <tr><td colspan="3" style="text-align: center;">PLU No ? <2_ ></td></tr> <tr><td style="width: 10%;">SP</td><td style="width: 50%;">RECEIPT IS ON</td><td style="width: 40%;">08/27/02 12:39</td></tr> <tr><td colspan="3" style="text-align: center;"><i>PLUS Screen 1</i></td></tr> </table>	SP-122 PLUS			Team Member 01						--MORE--			PLU No ? <2_ >			SP	RECEIPT IS ON	08/27/02 12:39	<i>PLUS Screen 1</i>																										
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<i>PLUS Screen 1</i>																																														

<p><u>Step 4 – SP-122 PLUS – (NAME)</u></p> <p>In case of error Press CLEAR and return to <u>Step 3</u> above</p> <p>OR</p> <p>Using the SCROLL keys</p> <p>Highlight NAME and press ENTER</p> <p>Enter the new NAME and press ENTER</p> <p><i>If the item is already in the file, follow these steps to ensure the item has been programmed correctly as improper programming will cause various problems</i></p> <p><i>An alpha key sheet is found below the normal key sheet</i></p>	<table border="1"> <tr><td colspan="3">SP-122 PLUS</td></tr> <tr><td colspan="3">PLU 2</td></tr> <tr><td colspan="3">Team Member 01</td></tr> <tr><td colspan="3">NAME :</td></tr> <tr><td>GRP:</td><td colspan="2">0</td></tr> <tr><td>Std Prices 1:</td><td colspan="2">0.00</td></tr> <tr><td>Std Prices 2:</td><td colspan="2">0.00</td></tr> <tr><td>Std Prices 3:</td><td colspan="2">0.00</td></tr> <tr><td>Happy Hour 1:</td><td colspan="2">0.00</td></tr> <tr><td>Happy Hour 2:</td><td colspan="2">0.00</td></tr> <tr><td>Happy Hour 3:</td><td colspan="2">0.00</td></tr> <tr><td>Evening 1:</td><td colspan="2">0.00</td></tr> <tr><td>Evening 2:</td><td colspan="2">0.00</td></tr> <tr><td>--MORE--</td><td colspan="2">NEW : <SMOOTH20 .5 LITER ></td></tr> <tr><td>SP</td><td>RECEIPT IS ON</td><td>08/27/02 12:39</td></tr> </table> <p style="text-align: center;"><u>PLUS Screen 2</u></p>	SP-122 PLUS			PLU 2			Team Member 01			NAME :			GRP:	0		Std Prices 1:	0.00		Std Prices 2:	0.00		Std Prices 3:	0.00		Happy Hour 1:	0.00		Happy Hour 2:	0.00		Happy Hour 3:	0.00		Evening 1:	0.00		Evening 2:	0.00		--MORE--	NEW : <SMOOTH20 .5 LITER >		SP	RECEIPT IS ON	08/27/02 12:39
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SP	RECEIPT IS ON	08/27/02 12:39																																												
<p><u>Step 5 – (GRP / Department)</u></p> <p>Enter Department</p> <p><i>Please refer to your nightly Spread Sheet or contact your Operations Consultant for the correct department assignment</i></p> <p>In case of error Return to <u>Step 4</u> above</p> <p>OR</p> <p>To Exit Press CLEAR to return to <u>Step 11</u> below</p>	<table border="1"> <tr><td colspan="3">SP-122 PLUS</td></tr> <tr><td colspan="3">PLU 2</td></tr> <tr><td colspan="3">Team Member 01</td></tr> <tr><td colspan="3">NAME: 12oz Soda</td></tr> <tr><td>GRP:</td><td colspan="2">0</td></tr> <tr><td>Std Prices 1:</td><td colspan="2">0.00</td></tr> <tr><td>Std Prices 2:</td><td colspan="2">0.00</td></tr> <tr><td>Std Prices 3:</td><td colspan="2">0.00</td></tr> <tr><td>Happy Hour 1:</td><td colspan="2">0.00</td></tr> <tr><td>Happy Hour 2:</td><td colspan="2">0.00</td></tr> <tr><td>Happy Hour 3:</td><td colspan="2">0.00</td></tr> <tr><td>Evening 1:</td><td colspan="2">0.00</td></tr> <tr><td>Evening 2:</td><td colspan="2">0.00</td></tr> <tr><td>--MORE--</td><td colspan="2">NEW: < 4 ></td></tr> <tr><td>SP</td><td>RECEIPT IS ON</td><td>08/27/02 12:42</td></tr> </table> <p style="text-align: center;"><u>PLUS Screen 2</u></p>	SP-122 PLUS			PLU 2			Team Member 01			NAME: 12oz Soda			GRP:	0		Std Prices 1:	0.00		Std Prices 2:	0.00		Std Prices 3:	0.00		Happy Hour 1:	0.00		Happy Hour 2:	0.00		Happy Hour 3:	0.00		Evening 1:	0.00		Evening 2:	0.00		--MORE--	NEW: < 4 >		SP	RECEIPT IS ON	08/27/02 12:42
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<p><u>Step 6 – (Price Change)</u></p> <p>Using the SCROLL keys</p> <p>Highlight Std Prices 1 and press ENTER</p> <p>Enter the new Std Prices 1 and press ENTER (with out decimal)</p>	<table border="1"> <tr><td colspan="3">SP-122 PLUS</td></tr> <tr><td colspan="3">PLU 2</td></tr> <tr><td colspan="3">Team Member 01</td></tr> <tr><td colspan="3">NAME: 12oz Soda</td></tr> <tr><td>GRP:</td><td colspan="2">4</td></tr> <tr><td>Std Prices 1:</td><td colspan="2">0.00</td></tr> <tr><td>Std Prices 2:</td><td colspan="2">0.00</td></tr> <tr><td>Std Prices 3:</td><td colspan="2">0.00</td></tr> <tr><td>Happy Hour 1:</td><td colspan="2">0.00</td></tr> <tr><td>Happy Hour 2:</td><td colspan="2">0.00</td></tr> <tr><td>Happy Hour 3:</td><td colspan="2">0.00</td></tr> <tr><td>Evening 1:</td><td colspan="2">0.00</td></tr> <tr><td>Evening 2:</td><td colspan="2">0.00</td></tr> <tr><td>--MORE--</td><td colspan="2">NEW : <89_ ></td></tr> <tr><td>SP</td><td>RECEIPT IS ON</td><td>08/27/02 12:42</td></tr> </table> <p style="text-align: center;"><u>PLUS Screen 2</u></p>	SP-122 PLUS			PLU 2			Team Member 01			NAME: 12oz Soda			GRP:	4		Std Prices 1:	0.00		Std Prices 2:	0.00		Std Prices 3:	0.00		Happy Hour 1:	0.00		Happy Hour 2:	0.00		Happy Hour 3:	0.00		Evening 1:	0.00		Evening 2:	0.00		--MORE--	NEW : <89_ >		SP	RECEIPT IS ON	08/27/02 12:42
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Step 7 – SP122 – PLUS (Price Change)

In case of error
Return to Step 6 above

OR

To edit another PLU,
Press **CLEAR** to return to Step 3 above

OR

To **Exit**
Press **CLEAR** to return to Step 11 below

SP-122 PLUS			
PLU 2			
Team Member 01			
NAME:	12oz Soda		
GRP:		5	
Std Prices 1:		0.89	
Std Prices 2:		0.00	
Std Prices 3:		0.00	
Happy Hour 1:		0.00	
Happy Hour 2:		0.00	
Happy Hour 3:		0.00	
Evening 1:		0.00	
Evening 2:		0.00	
--MORE--			
SP	RECEIPT IS ON	08/27/02 12:43	

PLUS Screen 2

Step 8 – (FLAG1)

Using the **SCROLL** keys

Highlight **FLAG1** and press **ENTER**

Note: Most likely you will only need to modify the flags found in FLAG1 at this time

SP-122 PLUS			
PLU 2			
Team Member 01			
Evening 2:		0.00	
FLAG1:		01	
FLAG2:		00	
FLAG3:		00	
FLAG4:		00	
FLAG5:		00	
HALO:		00	
KP:		00	
CATEGORY:		0	
COOK:		0	
--MORE--			
SP	RECEIPT IS ON	08/27/02 12:44	

PLUS Screen 3

Step 9 – SP122 PLUS (FLAG1)

Using the **SCROLL** keys

Highlight **H – PLU IS NEGATIVE** and press **ENTER** to toggle from **NO** to **YES**.
(Discount PLU's, Coupons, etc, When this amount is to be deducted from the sale.)

OR

Highlight **G – ZERO PRICE PERMITTED** and press **ENTER** to toggle from **NO** to **YES**.
(Free PLU's, Damaged Cups, etc. When the amount of the PLU is zero.)

OR

Highlight **D – AFFECTS TAX 4** and press **ENTER** to toggle from **NO** to **YES**.
(Used only if the item is tax exempt in your area)

OR

Highlight **C – AFFECTS TAX 3** and press **ENTER** to toggle from **NO** to **YES**. (Very few sites will ever use Tax Rate 3)

OR

Highlight **B – AFFECTS TAX 2** and press **ENTER** to toggle from **NO** to **YES**.
(Taxable by Tax Rate 2)

OR

Highlight **A – AFFECTS TAX 1** and press **ENTER** to toggle from **NO** to **YES**.
(Taxable by Tax Rate 1)

OR

To **Exit**
Press **CLEAR**

Please use great care when modifying these fields

Incorrect flags will result in Revenue & Tax Collecting inconsistencies

SP-122 PLUS		
PLU 2		
FLAG 1 - 01		
H - PLU IS NEGATIVE	-	NO
G - ZERO PRICE PERMITTED	-	NO
F - ONLY SOLD AS CONDIMENT	-	NO
E - CANADIAN TAX - GST VAT	-	NO
D - AFFECTS TAX 4	-	NO
C - AFFECTS TAX 3	-	NO
B - AFFECTS TAX 2	-	NO
A - AFFECTS TAX 1	-	YES
--MORE--		
SP	RECEIPT IS ON	08/27/02 12:45

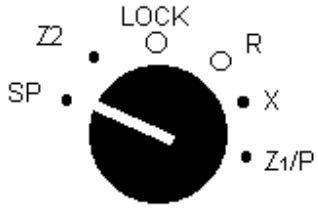
PLUS Screen 3

Note: F-Only Sold as Condiment & E Canadian Tax - GST VAT Are not used by often

Sales Tax Rates are found in SP-155 TAX RATES

Tax 4 is used for items that are tax exempt, unless there are 4 differing tax rates in the taxing municipality. These figures are found in "NON TXBL 4" of the nightly reset.

SP-123 CLERKS

<p><u>Step 1 – SP-123 CLERKS</u></p> <p>With no Team Member Logged-On</p> <p>Using the M Key, Turn to the SP position</p> <p>Enter a valid Team Member Clerk number</p> <p>Press CLERK</p>																																														
<p><u>Step 2</u></p> <p>Using the PAGE & SCROLL keys</p> <p>Highlight SP-123 CLERKS and press ENTER</p>	<table border="1"> <tr><td colspan="3">Select Option</td></tr> <tr><td colspan="3"> </td></tr> <tr><td colspan="3">Team Leader 01</td></tr> <tr><td colspan="3">SP-122 PLUS</td></tr> <tr><td colspan="3">SP-123 CLERKS</td></tr> <tr><td colspan="3">SP-124 MEDIAS</td></tr> <tr><td colspan="3">SP-125 CONDIMENT GRP</td></tr> <tr><td colspan="3">SP-126 COPOKING INST GROUPS</td></tr> <tr><td colspan="3">SP-127 EDIT RANGE OF PLUS</td></tr> <tr><td colspan="3">SP-128 CREATE RANGE OF PLUS</td></tr> <tr><td colspan="3">SP-129 PERSON TYPE</td></tr> <tr><td colspan="3">SP-130 USER TEXT</td></tr> <tr><td colspan="3">SP-131 WARNING MESSAGES</td></tr> <tr><td colspan="3">--MORE--</td></tr> <tr><td>SP</td><td>RECEIPT IS ON</td><td>08/27/02 12:03</td></tr> </table> <p style="text-align: center;"><i>Main Programming Menu</i></p>	Select Option						Team Leader 01			SP-122 PLUS			SP-123 CLERKS			SP-124 MEDIAS			SP-125 CONDIMENT GRP			SP-126 COPOKING INST GROUPS			SP-127 EDIT RANGE OF PLUS			SP-128 CREATE RANGE OF PLUS			SP-129 PERSON TYPE			SP-130 USER TEXT			SP-131 WARNING MESSAGES			--MORE--			SP	RECEIPT IS ON	08/27/02 12:03
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<p><u>Step 4 – SP-123 CLERKS (NAME)</u></p> <p>Using the SCROLL keys</p> <p>Highlight NAME and press ENTER</p> <p>Enter the new NAME and press ENTER</p>	<table border="1"> <tr><td colspan="4">SP-123 CLERKS</td></tr> <tr><td colspan="4"> </td></tr> <tr><td colspan="4"> </td></tr> <tr><td colspan="4">Team Leader 01</td></tr> <tr><td colspan="4">NAME: Team Member 05</td></tr> <tr><td colspan="4">CODE: ****</td></tr> <tr><td colspan="4">COMMISSION: 0.00</td></tr> <tr><td colspan="4">FLAG1: 20</td></tr> <tr><td colspan="4">REP SECURE: 2</td></tr> <tr><td colspan="4">PRG SECURE: 1</td></tr> <tr><td colspan="4">FLAG2: 00</td></tr> <tr><td colspan="4">JOB 1 0</td></tr> <tr><td colspan="4">JOB 2 0</td></tr> <tr><td colspan="4">JOB 3 0</td></tr> <tr><td colspan="4">--MORE-- NEW: <KAREN ></td></tr> <tr><td>SP</td><td>RECEIPT IS ON</td><td>08/27/02</td><td>12:04</td></tr> </table> <p style="text-align: center;"><u>CLERKS Screen 2</u></p>	SP-123 CLERKS												Team Leader 01				NAME: Team Member 05				CODE: ****				COMMISSION: 0.00				FLAG1: 20				REP SECURE: 2				PRG SECURE: 1				FLAG2: 00				JOB 1 0				JOB 2 0				JOB 3 0				--MORE-- NEW: <KAREN >				SP	RECEIPT IS ON	08/27/02	12:04
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<p><u>Step 5 – (CODE – Clerk number)</u></p> <p>In case of error Return to <u>Step 4</u> above</p> <p>OR</p> <p>Using the SCROLL keys</p> <p>Highlight CODE and press ENTER</p> <p>Enter the new CODE and press ENTER</p> <p><i>Note: Code contains a maximum of 4 numbers (0-9) Codes must be unique for each clerk</i></p> <p>OR</p> <p>To Exit Press CLEAR to return to <u>Step 9</u> below</p>	<table border="1"> <tr><td colspan="4">SP-123 CLERKS</td></tr> <tr><td colspan="4"> </td></tr> <tr><td colspan="4"> </td></tr> <tr><td colspan="4">Team Leader 01</td></tr> <tr><td colspan="4">NAME: KAREN</td></tr> <tr><td colspan="4">CODE: ****</td></tr> <tr><td colspan="4">COMMISSION: 0.00</td></tr> <tr><td colspan="4">FLAG1: 20</td></tr> <tr><td colspan="4">REP SECURE: 2</td></tr> <tr><td colspan="4">PRG SECURE: 1</td></tr> <tr><td colspan="4">FLAG2: 00</td></tr> <tr><td colspan="4">JOB 1 0</td></tr> <tr><td colspan="4">JOB 2 0</td></tr> <tr><td colspan="4">JOB 3 0</td></tr> <tr><td colspan="4">--MORE-- NEW: <2549></td></tr> <tr><td>SP</td><td>RECEIPT IS ON</td><td>08/27/02</td><td>12:04</td></tr> </table> <p style="text-align: center;"><u>CLERKS Screen 2</u></p>	SP-123 CLERKS												Team Leader 01				NAME: KAREN				CODE: ****				COMMISSION: 0.00				FLAG1: 20				REP SECURE: 2				PRG SECURE: 1				FLAG2: 00				JOB 1 0				JOB 2 0				JOB 3 0				--MORE-- NEW: <2549>				SP	RECEIPT IS ON	08/27/02	12:04
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<p><u>Step 6 – (FLAG1)</u></p> <p>In case of error Return to <u>Step 5</u> above</p> <p>OR</p> <p>Using the SCROLL keys</p> <p>Highlight FLAG1 and press ENTER</p> <p>OR</p> <p>To Exit Press CLEAR to return to <u>Step 9</u> below</p>	<table border="1"> <tr><td colspan="4">SP-123 CLERKS</td></tr> <tr><td colspan="4"> </td></tr> <tr><td colspan="4"> </td></tr> <tr><td colspan="4">Team Leader 01</td></tr> <tr><td colspan="4">NAME: KAREN</td></tr> <tr><td colspan="4">CODE: ****</td></tr> <tr><td colspan="4">COMMISSION: 0.00</td></tr> <tr><td colspan="4">FLAG1: 20</td></tr> <tr><td colspan="4">REP SECURE: 2</td></tr> <tr><td colspan="4">PRG SECURE: 1</td></tr> <tr><td colspan="4">FLAG2: 00</td></tr> <tr><td colspan="4">JOB 1 0</td></tr> <tr><td colspan="4">JOB 2 0</td></tr> <tr><td colspan="4">JOB 3 0</td></tr> <tr><td colspan="4">--MORE--</td></tr> <tr><td>SP</td><td>RECEIPT IS ON</td><td>08/27/02</td><td>12:04</td></tr> </table> <p style="text-align: center;"><u>CLERKS Screen 2</u></p> <p><i>Note: <u>Most Likely</u> NAME, CODE & FLAG1 <u>will</u> the only fields used</i></p> <p style="text-align: center;"><i>The remaining fields should never be changed</i></p>	SP-123 CLERKS												Team Leader 01				NAME: KAREN				CODE: ****				COMMISSION: 0.00				FLAG1: 20				REP SECURE: 2				PRG SECURE: 1				FLAG2: 00				JOB 1 0				JOB 2 0				JOB 3 0				--MORE--				SP	RECEIPT IS ON	08/27/02	12:04
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<p><u>Step 7 – SP-123 CLERKS – (FLAG1)</u></p> <p>In case of error Press CLEAR and Return to <u>Step 6</u> above</p> <p>OR</p> <p>Using the SCROLL keys</p> <p>Highlight H – TRAINING CLERK and press ENTER to toggle from NO to YES <i>Caution: Training Clerks do not effect totals and the cash drawer will not open when they ring items</i></p> <p>Highlight E – OPENS DRAWER 2 and press ENTER to toggle from NO to YES <i>Caution: Do not use this function unless this system has two (2) cash drawers</i></p> <p>OR</p> <p>To Exit FLAG1 Press CLEAR</p>	<p><i>Please use great care when modifying these fields</i></p> <p><i>Incorrect flags will result in Revenue collecting inconsistencies</i></p> <table border="1" data-bbox="890 448 1364 828"> <tr><th colspan="2">SP-123 CLERKS</th></tr> <tr><td colspan="2">KAREN</td></tr> <tr><td colspan="2"> </td></tr> <tr><th colspan="2">FLAG 1 - 20</th></tr> <tr><td>H - TRAINING CLERK</td><td>- NO</td></tr> <tr><td>G - ONLINE OP PERMITTED</td><td>- NO</td></tr> <tr><td>F - SYSTEM CLERK</td><td>- YES</td></tr> <tr><td>E - OPENS DRAWER 2</td><td>- NO</td></tr> <tr><td>D - NO COMMIS SALES TYPE 4</td><td>- NO</td></tr> <tr><td>C - NO COMMIS SALES TYPE 3</td><td>- NO</td></tr> <tr><td>B - NO COMMIS SALES TYPE 2</td><td>- NO</td></tr> <tr><td>A - NO COMMIS SALES TYPE 1</td><td>- NO</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>SP</td><td>RECEIPT IS ON 08/27/02 12:04</td></tr> </table> <p><i>FLAG1 Screen 1</i></p> <p><i>Note: Flags A, B, C, D, F & G should never be changed unless contacting support first</i></p>	SP-123 CLERKS		KAREN				FLAG 1 - 20		H - TRAINING CLERK	- NO	G - ONLINE OP PERMITTED	- NO	F - SYSTEM CLERK	- YES	E - OPENS DRAWER 2	- NO	D - NO COMMIS SALES TYPE 4	- NO	C - NO COMMIS SALES TYPE 3	- NO	B - NO COMMIS SALES TYPE 2	- NO	A - NO COMMIS SALES TYPE 1	- NO			SP	RECEIPT IS ON 08/27/02 12:04		
SP-123 CLERKS																															
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D - NO COMMIS SALES TYPE 4	- NO																														
C - NO COMMIS SALES TYPE 3	- NO																														
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<p><u>Step 8</u></p> <p>In case of error Return to <u>Step 6</u> above</p> <p>OR</p> <p>To Exit this CLERK (KAREN) Press CLEAR</p>	<table border="1" data-bbox="890 985 1364 1366"> <tr><th colspan="2">SP-123 CLERKS</th></tr> <tr><td colspan="2"> </td></tr> <tr><td colspan="2">Team Leader 01</td></tr> <tr><td>NAME:</td><td>KAREN</td></tr> <tr><td>CODE:</td><td>****</td></tr> <tr><td>COMMISSION:</td><td>0.00</td></tr> <tr><td>FLAG1:</td><td>20</td></tr> <tr><td>REP SECURE:</td><td>2</td></tr> <tr><td>PRG SECURE:</td><td>1</td></tr> <tr><td>FLAG2:</td><td>00</td></tr> <tr><td>JOB 1</td><td>0</td></tr> <tr><td>JOB 2</td><td>0</td></tr> <tr><td>JOB 3</td><td>0</td></tr> <tr><td>--MORE--</td><td> </td></tr> <tr><td>SP</td><td>RECEIPT IS ON 08/27/02 12:04</td></tr> </table> <p><i>CLERKS Screen 2</i></p>	SP-123 CLERKS				Team Leader 01		NAME:	KAREN	CODE:	****	COMMISSION:	0.00	FLAG1:	20	REP SECURE:	2	PRG SECURE:	1	FLAG2:	00	JOB 1	0	JOB 2	0	JOB 3	0	--MORE--		SP	RECEIPT IS ON 08/27/02 12:04
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<p><u>Step 9</u></p> <p>To Edit another CLERK (Team Member) Return to <u>Step 3</u> above</p> <p>OR</p> <p>To EXIT Press CLEAR</p>	<table border="1" data-bbox="890 1444 1364 1825"> <tr><th colspan="2">SP-123 CLERKS</th></tr> <tr><td colspan="2"> </td></tr> <tr><td colspan="2">Team Leader 01</td></tr> <tr><td>01 - Team Leader 01</td><td> </td></tr> <tr><td>02 - Team Leader 02</td><td> </td></tr> <tr><td>03 - Team Member 03</td><td> </td></tr> <tr><td>04 - Team Member 04</td><td> </td></tr> <tr><td>05 - KAREN</td><td> </td></tr> <tr><td>06 - Team Member 06</td><td> </td></tr> <tr><td>07 - Team Member 07</td><td> </td></tr> <tr><td>08 - Team Member 08</td><td> </td></tr> <tr><td>09 - Team Member 09</td><td> </td></tr> <tr><td>10 - Team Member 10</td><td> </td></tr> <tr><td>--MORE--</td><td> </td></tr> <tr><td>SP</td><td>RECEIPT IS ON 08/27/02 12:03</td></tr> </table> <p><i>CLERKS Screen 1</i></p>	SP-123 CLERKS				Team Leader 01		01 - Team Leader 01		02 - Team Leader 02		03 - Team Member 03		04 - Team Member 04		05 - KAREN		06 - Team Member 06		07 - Team Member 07		08 - Team Member 08		09 - Team Member 09		10 - Team Member 10		--MORE--		SP	RECEIPT IS ON 08/27/02 12:03
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SP	RECEIPT IS ON 08/27/02 12:03																														

Step 10 – SP-123 CLERKS

To **LOG-OFF**
Press **CLERK**

Select Option		
Team Leader 01		
SP-122 PLUS		
SP-123 CLERKS		
SP-124 MEDIAS		
SP-125 CONDIMENT GRP		
SP-126 COPOKING INST GROUPS		
SP-127 EDIT RANGE OF PLUS		
SP-128 CREATE RANGE OF PLUS		
SP-129 PERSON TYPE		
SP-130 USER TEXT		
SP-131 WARNING MESSAGES		
--MORE--		
SP	RECEIPT IS ON	08/27/02 12:03

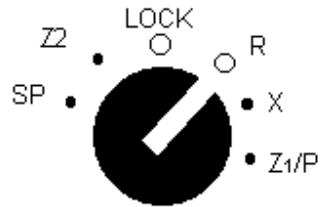
Main Programming Menu

Step 11

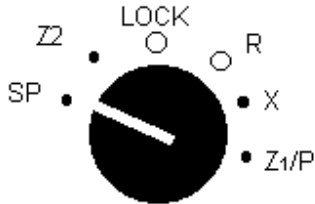
Return to **REGISTER** mode

Using the **M** key

Turn to the **R** position



SP-141 Logo Lines (Store Address on Receipt)

<p><u>Step 1 – SP-141 Logo Lines</u></p> <p>With no Team Member Logged-On</p> <p>Using the M Key</p> <p>Turn to the SP position</p> <p>Enter a valid Team Member Clerk number</p> <p>Press CLERK</p>																																														
<p><u>Step 2</u></p> <p>Using the PAGE & SCROLL keys</p> <p>Highlight SP-141 LOGO LINES and press ENTER</p>	<table border="1" style="width: 100%; border-collapse: collapse; font-family: monospace;"> <tr><th colspan="3" style="text-align: center;">Select Option</th></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td colspan="3" style="text-align: center;">Team Member 01</td></tr> <tr><td>SP-132</td><td>COOKING INSTRUCTIONS</td><td> </td></tr> <tr><td>SP-133</td><td>CATEGORIES</td><td> </td></tr> <tr><td>SP-134</td><td>LOCATIONS</td><td> </td></tr> <tr><td>SP-135</td><td>LOGO LINES - 24 CHs</td><td> </td></tr> <tr><td>SP-136</td><td>ECR NAMES</td><td> </td></tr> <tr><td>SP-137</td><td>KP NAMES</td><td> </td></tr> <tr><td>SP-138</td><td>PAID OUT NAMES</td><td> </td></tr> <tr><td>SP-139</td><td>GST MERCHANT</td><td> </td></tr> <tr><td>SP-140</td><td>LOOK UP PLUS</td><td> </td></tr> <tr style="background-color: #cccccc;"><td>SP-141</td><td>LOGO LINES - WIDE</td><td> </td></tr> <tr><td colspan="3" style="text-align: center;">--MORE--</td></tr> <tr><td>SP</td><td>RECEIPT IS ON</td><td>08/27/02 12:49</td></tr> </table> <p style="text-align: center;"><i>Main Programming Menu</i></p>	Select Option						Team Member 01			SP-132	COOKING INSTRUCTIONS		SP-133	CATEGORIES		SP-134	LOCATIONS		SP-135	LOGO LINES - 24 CHs		SP-136	ECR NAMES		SP-137	KP NAMES		SP-138	PAID OUT NAMES		SP-139	GST MERCHANT		SP-140	LOOK UP PLUS		SP-141	LOGO LINES - WIDE		--MORE--			SP	RECEIPT IS ON	08/27/02 12:49
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SP-141	LOGO LINES - WIDE																																													
--MORE--																																														
SP	RECEIPT IS ON	08/27/02 12:49																																												
<p><u>Step 3</u></p> <p>Press PAGE DOWN</p> <p><i>Note: If a graphical Logo is used, then the first 5 lines of the Receipt are not printed</i></p>	<table border="1" style="width: 100%; border-collapse: collapse; font-family: monospace;"> <tr><th colspan="3" style="text-align: center;">Select Option</th></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td colspan="3" style="text-align: center;">Team Member 01</td></tr> <tr style="background-color: #cccccc;"><td>01 -</td><td>*****</td><td> </td></tr> <tr><td>02 -</td><td>* Your *</td><td> </td></tr> <tr><td>03 -</td><td>* Receipt *</td><td> </td></tr> <tr><td>04 -</td><td>* Thank You*</td><td> </td></tr> <tr style="background-color: #cccccc;"><td>05 -</td><td>*****</td><td> </td></tr> <tr><td colspan="3" style="text-align: center;">--MORE--</td></tr> <tr><td>SP</td><td>RECEIPT IS ON</td><td>08/27/02 12:38</td></tr> </table> <p style="text-align: center;"><i>LOGO LINES Screen 1</i></p>	Select Option						Team Member 01			01 -	*****		02 -	* Your *		03 -	* Receipt *		04 -	* Thank You*		05 -	*****		--MORE--			SP	RECEIPT IS ON	08/27/02 12:38															
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SP	RECEIPT IS ON	08/27/02 12:38																																												

Step 3 – SP-141 Logo Lines

If Store Number has changed:

Using the **SCROLL** keys

Highlight **Line 06** and press **ENTER**

Enter Inland Cash Register #456 and press **ENTER**

Note: The program will automatically center the text on the lines. There are a total of 46 single size characters available

Select Option			
Team Member 01			
04 -	* Thank You*		
05 -	*****		
06 -	<u>Inland Cash Register #123</u>		
07 -	123 N Main St - Suite F		
08 -	Anytown US 12345		
--MORE--	NEW : <	<u>Inland Cash</u>	>
		<u>Register #456</u>	
SP	RECEIPT IS ON	08/27/02 12:38	

LOGO LINES Screen 2

Step 4

In case of error

Return to Step 3 above

OR

If Store Address has changed:

Using the **SCROLL** keys

Highlight **Line 07** and press **ENTER**

Enter **435 S MAIN ST – SUITE D** and press **ENTER**

*Note: The program will automatically center the text on the lines
There are a total of 46 single size characters available*

Select Option			
Team Member 01			
04 -	* Thank You*		
05 -	*****		
06 -	<u>Inland Cash Register #456</u>		
07 -	123 N Main St - Suite F		
08 -	Anytown US 12345		
--MORE--	NEW : <	435 S MAIN	>
		ST - SUITE D	
SP	RECEIPT IS ON	08/27/02 12:38	

LOGO LINES Screen 2

OR

To **Exit**

Press **CLEAR** to return to Step 7 below

Step 5 – SP141 Logo Lines

In case of error
Return to Step 4 above

OR

If City or State or ZIP has changed:

Using the **SCROLL** keys

Highlight **Line 08** and press **ENTER**

Enter **THIS TOWN US 12355** and press **ENTER**

*Note: The lines contain preceding spaces in order to center the text on the receipt
There are a total of 46 single size characters Available*

OR

To **Exit**
Press **CLEAR** to return to Step 7 below

Select Option			
Team Member 01			
04 -	*	Thank You*	
05 -	*	*****	
06 -		Inland Cash Register #123	
07 -		435 S MAIN ST - SUITE D	
08 -		Anytown US 12345	
--MORE--		NEW : <	THIS TOWN US
		12355	>
SP	RECEIPT IS ON	08/27/02 12:38	

LOGO LINES Screen 2

Step 6

In case of error
Return to Step 5 above

OR

To **Exit**
Press **CLEAR**

Select Option			
Team Member 01			
04 -	*	Thank You*	
05 -	*	*****	
06 -		Inland Cash Register #123	
07 -		435 S MAIN ST - SUITE D	
08 -		THIS TOWN US 12355	
--MORE--			
SP	RECEIPT IS ON	08/27/02 12:38	

LOGO LINES Screen 2

Step 7

To **Log-Off**
Press **CLERK**

Select Option			
Team Member 01			
SP-132 COOKING INSTRUCTIONS			
SP-133 CATEGORIES			
SP-134 LOCATIONS			
SP-135 LOGO LINES - 24 CHs			
SP-136 ECR NAMES			
SP-137 KP NAMES			
SP-138 PAID OUT NAMES			
SP-139 GST MERCHANT			
SP-140 LOOK UP PLUS			
SP-141 LOG LINES - WIDE			
--MORE--			
SP	RECEIPT IS ON	08/27/02 12:49	

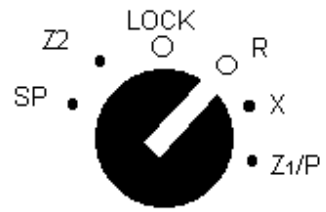
Main Programming Menu

Step 8 – SP-141 Logo Lines

Return to **Register** mode

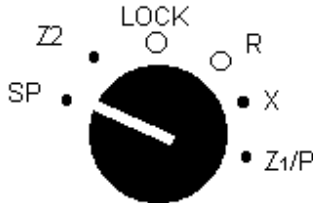
Using the **M** Key

Turn to the **R** position



SP-155 Tax Rates

Notice: After making Tax Rate changes, it is **STRONGLY** recommended that you immediately verify these rates in the Register mode.

<p><u>Step 1</u> – SP-155 Tax Rates</p> <p>With no Team Member Logged-On</p> <p>Using the M Key</p> <p>Turn to the SP position</p> <p>Enter a valid Team Member Clerk number</p> <p>Press CLERK</p>																																																													
<p><u>Step 2</u></p> <p>Using the PAGE & SCROLL keys</p> <p>Highlight SP-155 TAX RATES and press ENTER</p>	<table border="1"> <tr> <th colspan="4">Select Option</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="4">Team Member 01</td> </tr> <tr> <td colspan="4">SP-142 INVOICE LINES</td> </tr> <tr> <td colspan="4">SP-143 MACRO KEY</td> </tr> <tr> <td colspan="4">SP-144 CHEQUE PRINT MESSAGE</td> </tr> <tr> <td colspan="4">SP-145 TARE</td> </tr> <tr> <td colspan="4">SP-150 PRESET TENDERS</td> </tr> <tr> <td colspan="4">SP-151 PERCENTAGES</td> </tr> <tr> <td colspan="4">SP-152 CASH IN DRAWER LIMITS</td> </tr> <tr> <td colspan="4">SP-153 ADJUSTMENTS</td> </tr> <tr> <td colspan="4">SP-154 LOOK UP PLU MENU SHIFT</td> </tr> <tr> <td colspan="4">SP-155 TAX RATES</td> </tr> <tr> <td colspan="4">--MORE--</td> </tr> <tr> <td>SP</td> <td>RECEIPT IS ON</td> <td>08/27/02</td> <td>12:38</td> </tr> </table> <p style="text-align: center;"><i>Main Programming Menu</i></p>	Select Option								Team Member 01				SP-142 INVOICE LINES				SP-143 MACRO KEY				SP-144 CHEQUE PRINT MESSAGE				SP-145 TARE				SP-150 PRESET TENDERS				SP-151 PERCENTAGES				SP-152 CASH IN DRAWER LIMITS				SP-153 ADJUSTMENTS				SP-154 LOOK UP PLU MENU SHIFT				SP-155 TAX RATES				--MORE--				SP	RECEIPT IS ON	08/27/02	12:38
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Step 3 – SP-155 Tax Rates

Using the **SCROLL** keys

Highlight **TAX1** and press **ENTER**

Enter **550** (for a 5.5% tax rate) and Press **ENTER**

- 1% is entered as 100
- 5% is entered as 500
- 6.25% is entered as 625
- 7.5% is entered as 750
- 8.75% is entered as 875
- etc.

*Please use great care when modifying
Tax Rates*

*Incorrect Tax Rates will result in Tax
Collecting inconsistencies*

SP-155 TAX RATES	
Team Member 01	
TAX 1	5.00
TAX 2	7.50
TAX 3	0.00
No TAX 4	0.00
NEW: < 550 >	
SP	RECEIPT IS ON 08/27/02 12:39

Tax Rates Screen 1

Tax 4 is reserved for items that are tax exempt (VIP
Cards & Gift Certificates)

Step 4

In case of error

Press **CLEAR** and return to Step 3 above

OR

Using the **SCROLL** keys

Highlight **TAX2** and press **ENTER**

Enter **700** (for a 7% tax rate) and Press **ENTER**

- 1% is entered as 100
- 5% is entered as 500
- 6.25% is entered as 625
- 7.5% is entered as 750
- 8.75% is entered as 875
- etc.

*Please use great care when modifying
Tax Rates*

*Incorrect Tax Rates will result in Tax
Collecting inconsistencies*

SP-155 TAX RATES	
Team Member 01	
TAX 1	5.50
TAX 2	7.50
TAX 3	0.00
NO TAX 4	0.00
NEW: < 700 >	
SP	RECEIPT IS ON 08/27/02 12:39

Tax Rates Screen 1

Tax 4 is reserved for items that are tax exempt (VIP
Cards & Gift Certificates)

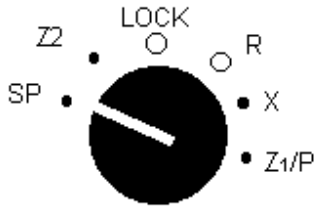
OR

To **Exit**

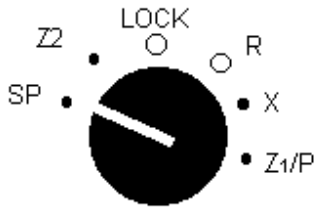
Press **CLEAR**

<p><u>Step 5</u> – SP-155 Tax Rates</p> <p>In case of error Return to <u>Step 4</u> above</p> <p>OR</p> <p>To Exit Press CLEAR</p>	<table border="1"> <tr><th colspan="2">SP-155 TAX RATES</th></tr> <tr><td colspan="2"> </td></tr> <tr><td colspan="2">Team Member 01</td></tr> <tr><td>TAX 1</td><td>5.50</td></tr> <tr><td>TAX 2</td><td>7.50</td></tr> <tr><td>TAX 3</td><td>0.00</td></tr> <tr><td>NO TAX 4</td><td>0.00</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>SP</td><td>RECEIPT IS ON 08/27/02 12:39</td></tr> </table> <p><i>PLU Price Change Screen 2</i></p>	SP-155 TAX RATES				Team Member 01		TAX 1	5.50	TAX 2	7.50	TAX 3	0.00	NO TAX 4	0.00			SP	RECEIPT IS ON 08/27/02 12:39												
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<p><u>Step 6</u></p> <p>To Log-Off Press CLERK</p>	<table border="1"> <tr><th colspan="2">Select Option</th></tr> <tr><td colspan="2"> </td></tr> <tr><td colspan="2">Team Member 01</td></tr> <tr><td colspan="2">SP-142 INVOICE LINES</td></tr> <tr><td colspan="2">SP-143 MACRO KEY</td></tr> <tr><td colspan="2">SP-144 CHEQUE PRINT MESSAGE</td></tr> <tr><td colspan="2">SP-145 TARE</td></tr> <tr><td colspan="2">SP-150 PRESET TENDERS</td></tr> <tr><td colspan="2">SP-151 PERCENTAGES</td></tr> <tr><td colspan="2">SP-152 CASH IN DRAWER LIMITS</td></tr> <tr><td colspan="2">SP-153 ADJUSTMENTS</td></tr> <tr><td colspan="2">SP-154 LOOK UP PLU MENU SHIFT</td></tr> <tr><td colspan="2">SP-155 TAX RATES</td></tr> <tr><td colspan="2">--MORE--</td></tr> <tr><td>SP</td><td>RECEIPT IS ON 08/27/02 12:38</td></tr> </table> <p><i>Main Programming Menu</i></p>	Select Option				Team Member 01		SP-142 INVOICE LINES		SP-143 MACRO KEY		SP-144 CHEQUE PRINT MESSAGE		SP-145 TARE		SP-150 PRESET TENDERS		SP-151 PERCENTAGES		SP-152 CASH IN DRAWER LIMITS		SP-153 ADJUSTMENTS		SP-154 LOOK UP PLU MENU SHIFT		SP-155 TAX RATES		--MORE--		SP	RECEIPT IS ON 08/27/02 12:38
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<p><u>Step 8</u></p> <p>Return to Register mode</p> <p>Using the M Key</p> <p>Turn to the R position</p>																															

SP-190 TIME & DATE

<p><u>Step 1 – SP-190 TIME & DATE</u></p> <p>With no Team Member Logged-On</p> <p>Using the M Key</p> <p>Turn to the SP position</p> <p>Enter a valid Team Member Clerk number</p> <p>Press CLERK</p>																																																									
<p><u>Step 2</u></p> <p>Using the PAGE & SCROLL keys</p> <p>Highlight SP-190 TIME & DATE and press ENTER</p>	<table border="1" style="width: 100%; border-collapse: collapse; font-family: monospace;"> <tr><th colspan="4" style="text-align: center;">Select Option</th></tr> <tr><td colspan="4" style="text-align: center;">Team Member 01</td></tr> <tr><td>SP-170</td><td>ASSORTED REPORT</td><td></td><td></td></tr> <tr><td>SP-181</td><td>SECURITY - REPORTS</td><td></td><td></td></tr> <tr><td>SP-182</td><td>SECURITY - PROGS</td><td></td><td></td></tr> <tr><td>SP-183</td><td>JOB CODE NAMES</td><td></td><td></td></tr> <tr><td>SP-184</td><td>PAY RATES</td><td></td><td></td></tr> <tr><td>SP-185</td><td>GRACE PERIOD</td><td></td><td></td></tr> <tr><td>SP-186</td><td>OVERTIME</td><td></td><td></td></tr> <tr style="background-color: #cccccc;"><td>SP-190</td><td>TIME & DATE</td><td></td><td></td></tr> <tr><td>SP-191</td><td>TIME & ATTENDANCE EDIT</td><td></td><td></td></tr> <tr><td>SP-192</td><td>CUSTOMER FILE</td><td></td><td></td></tr> <tr><td colspan="4" style="text-align: center;">--MORE--</td></tr> <tr><td>SP</td><td>RECEIPT IS ON</td><td>08/27/02</td><td>12:38</td></tr> </table> <p style="text-align: center;"><i>Main Programming Menu</i></p>	Select Option				Team Member 01				SP-170	ASSORTED REPORT			SP-181	SECURITY - REPORTS			SP-182	SECURITY - PROGS			SP-183	JOB CODE NAMES			SP-184	PAY RATES			SP-185	GRACE PERIOD			SP-186	OVERTIME			SP-190	TIME & DATE			SP-191	TIME & ATTENDANCE EDIT			SP-192	CUSTOMER FILE			--MORE--				SP	RECEIPT IS ON	08/27/02	12:38
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<p><u>Step 3</u></p> <p>Using the PAGE & SCROLL keys</p> <p>Highlight TIME (HHMMSS) and press ENTER</p> <p>Enter The New Time (113800) and press ENTER</p> <p><i>Note: Uses 24 hour clock</i> 010000 = 1:00 am 120000 = 12:00 Noon 150000 = 3:00 pm 000000 = 12:00 Midnight</p> <p>To Exit Press CLEAR and return to <i>Step 5 below</i></p>	<table border="1" style="width: 100%; border-collapse: collapse; font-family: monospace;"> <tr><th colspan="4" style="text-align: center;">SP-190 TIME & DATE</th></tr> <tr><td colspan="4" style="text-align: center;">Team Member 01</td></tr> <tr style="background-color: #cccccc;"><td colspan="4">TIME (HHMMSS)</td></tr> <tr><td colspan="4">DATE (YYYYMMDD)</td></tr> <tr><td colspan="4"> </td></tr> <tr><td colspan="4"> </td></tr> <tr><td colspan="4"> </td></tr> <tr style="background-color: #cccccc;"><td colspan="4" style="text-align: center;">TIME (HHMMSS) <113800></td></tr> <tr><td>SP</td><td>RECEIPT IS ON</td><td>08/27/02</td><td>12:39</td></tr> </table> <p style="text-align: center;"><i>Time & Date Set Screen 1</i></p>	SP-190 TIME & DATE				Team Member 01				TIME (HHMMSS)				DATE (YYYYMMDD)																TIME (HHMMSS) <113800>				SP	RECEIPT IS ON	08/27/02	12:39																				
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SP-191 TARE WEIGHTS

<p><u>Step 1 – SP-191 Tare Weights</u></p> <p>With no Team Member Logged-On</p> <p>Using the M Key</p> <p>Turn to the SP position</p> <p>Enter a valid Team Member Clerk number</p> <p>Press CLERK</p>																																														
<p><u>Step 2</u></p> <p>Using the PAGE & SCROLL keys</p> <p>Highlight SP-145 TARE press ENTER</p>	<table border="1" style="width: 100%; border-collapse: collapse; font-family: monospace;"> <tr><td colspan="3" style="text-align: center;">Select Option</td></tr> <tr><td colspan="3" style="text-align: center;"> </td></tr> <tr><td colspan="3" style="text-align: center;">Team Member 01</td></tr> <tr><td colspan="3">SP-124 MEDIAS</td></tr> <tr><td colspan="3">SP-127 EDIT RANGE OF PLUS</td></tr> <tr><td colspan="3">SP-128 CREATE RANGE OF PLUS</td></tr> <tr><td colspan="3">SP-130 USER TEXT</td></tr> <tr><td colspan="3">SP-135 LOGO LINES</td></tr> <tr><td colspan="3">SP-136 ECR NAME</td></tr> <tr><td colspan="3">SP-139 MERCHANT MESSAGE</td></tr> <tr><td colspan="3">SP-140 LOOK UP PLUS</td></tr> <tr><td colspan="3" style="background-color: #cccccc;">SP-145 TARE</td></tr> <tr><td colspan="3">SP-150 PRESET TENDERS</td></tr> <tr><td colspan="3" style="text-align: center;">--MORE--</td></tr> <tr><td style="width: 10%;">SP</td><td style="width: 50%;">RECEIPT IS ON</td><td style="width: 40%;">08/27/02 12:38</td></tr> </table> <p style="text-align: center;"><i>Main Programming Menu</i></p>	Select Option						Team Member 01			SP-124 MEDIAS			SP-127 EDIT RANGE OF PLUS			SP-128 CREATE RANGE OF PLUS			SP-130 USER TEXT			SP-135 LOGO LINES			SP-136 ECR NAME			SP-139 MERCHANT MESSAGE			SP-140 LOOK UP PLUS			SP-145 TARE			SP-150 PRESET TENDERS			--MORE--			SP	RECEIPT IS ON	08/27/02 12:38
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<p><u>Step 3</u></p> <p>Using the PAGE & SCROLL keys</p> <p>Highlight 05 – TARE 5 and press ENTER</p>	<table border="1" style="width: 100%; border-collapse: collapse; font-family: monospace;"> <tr><td colspan="3" style="text-align: center;">SP-145 TARE</td></tr> <tr><td colspan="3" style="text-align: center;"> </td></tr> <tr><td colspan="3" style="text-align: center;">Team Member 01</td></tr> <tr><td colspan="3">01 - SM PLATE</td></tr> <tr><td colspan="3">02 - LG PLATE</td></tr> <tr><td colspan="3">03 - SM TOGO</td></tr> <tr><td colspan="3">04 - LG TOGO</td></tr> <tr><td colspan="3" style="background-color: #cccccc;">05 - TARE 5</td></tr> <tr><td colspan="3">06 - TARE 6</td></tr> <tr><td colspan="3">07 - TARE 7</td></tr> <tr><td colspan="3">08 - TARE 8</td></tr> <tr><td colspan="3">09 - TARE 9</td></tr> <tr><td colspan="3">10 - TARE 10</td></tr> <tr><td colspan="3" style="text-align: center;">--MORE--</td></tr> <tr><td style="width: 10%;">SP</td><td style="width: 50%;">RECEIPT IS ON</td><td style="width: 40%;">08/27/02 12:38</td></tr> </table>	SP-145 TARE						Team Member 01			01 - SM PLATE			02 - LG PLATE			03 - SM TOGO			04 - LG TOGO			05 - TARE 5			06 - TARE 6			07 - TARE 7			08 - TARE 8			09 - TARE 9			10 - TARE 10			--MORE--			SP	RECEIPT IS ON	08/27/02 12:38
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Step 4 – SP-145 TARE

In case of error
Press **CLEAR** and return to Step 3 above

Highlight **TARE 5** and press **ENTER**

SP-145 TARE		
Team Member 01		
NAME : TARE 5		
WEIGHT .00 LB		
SP	RECEIPT IS ON	08/27/02 12:39

Step 5

In case of error
Press **CLEAR** and Return to Step 4 above

Type the name of the tare dish/container
Example: LG BOWL

Press **ENTER**

SP-145 TARE		
Team Member 01		
NAME : TARE 5		
WEIGHT .00 LB		
NEW <LG BOWL>		
SP	RECEIPT IS ON	08/27/02 12:39

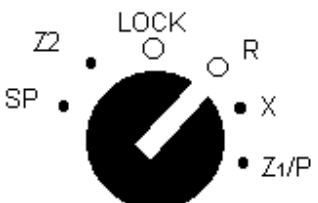
Step 6

Highlight **WEIGHT** and press **ENTER**

Enter **02** (FOR .02 LBS) and press **ENTER**

NOTE: Do not push the decimal point

SP-145 TARE		
Team Member 01		
NAME : TARE 2		
WEIGHT .00 LB		
NEW < 02 >		
SP	RECEIPT IS ON	08/27/02 12:39

<p><u>Step 7</u></p> <p>To Exit Press CLEAR</p>	<table border="1"> <tr><td colspan="3">SP-145 TARE</td></tr> <tr><td colspan="3"> </td></tr> <tr><td colspan="3">Team Member 01</td></tr> <tr><td colspan="3">NAME : TARE 2</td></tr> <tr><td colspan="3">WEIGHT .02 LB</td></tr> <tr><td colspan="3"> </td></tr> <tr><td colspan="3"> </td></tr> <tr><td>SP</td><td>RECEIPT IS ON</td><td>08/27/02 12:39</td></tr> </table>	SP-145 TARE						Team Member 01			NAME : TARE 2			WEIGHT .02 LB									SP	RECEIPT IS ON	08/27/02 12:39																					
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<p><u>Step 8</u></p> <p>Verification Receipt will Print</p> <p>To program another tare weight, return to <u>Step 3</u> above</p> <p>Or to Exit Press CLEAR</p>	<table border="1"> <tr><td colspan="3">SP-145 TARE</td></tr> <tr><td colspan="3"> </td></tr> <tr><td colspan="3">Team Member 01</td></tr> <tr><td colspan="3">01 - SM PLATE</td></tr> <tr><td colspan="3">02 - LG PLATE</td></tr> <tr><td colspan="3">03 - SM TOGO</td></tr> <tr><td colspan="3">04 - LG TOGO</td></tr> <tr><td colspan="3">05 - TARE 5</td></tr> <tr><td colspan="3">06 - TARE 6</td></tr> <tr><td colspan="3">07 - TARE 7</td></tr> <tr><td colspan="3">08 - TARE 8</td></tr> <tr><td colspan="3">09 - TARE 9</td></tr> <tr><td colspan="3">10 - TARE 10</td></tr> <tr><td colspan="3">--MORE--</td></tr> <tr><td>SP</td><td>RECEIPT IS ON</td><td>08/27/02 12:38</td></tr> </table>	SP-145 TARE						Team Member 01			01 - SM PLATE			02 - LG PLATE			03 - SM TOGO			04 - LG TOGO			05 - TARE 5			06 - TARE 6			07 - TARE 7			08 - TARE 8			09 - TARE 9			10 - TARE 10			--MORE--			SP	RECEIPT IS ON	08/27/02 12:38
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<p><u>Step 10</u></p> <p>Return to Register mode</p> <p>Using the M Key</p> <p>Turn to the R position</p>																																														

HELP ME !

Q: I just got my Uniwell POS System, where do I start?

A: Be good to your self and your Uniwell by getting some coffee (or cup of tea) and this manual. Both are packed with all kinds of good things for you!

Q: Noting prints on my receipt, but the paper advances.

A: Paper installed wrong, turn roll around to print on shiny side. *See Page 1-7*

Q: I have an SX-7005 and the printer doesn't print since we changed the roll of paper.

A: Make sure the paper is properly installed and do an initial reset. *See Page 3-26*

Q: My Logo has disappeared from my receipts.

A: Simply turn off the register wait a moment and turn it back on, the Logo will reload to the printer.

Q: Some one tried to do an initial reset, but now all my keys are dead.

A: Most likely some one did not do the initial reset correctly, contact support.

Q: What reports do I run at the end of the night?

A: Suggested nightly closing procedures can be found in this manual. *See Page 2-10*

Q: What reports do I run at the end of the month?

A: Suggested month end closing procedures can be found in this manual. *See Page 2-24.*

Q: Not sure what's wrong? Need to speak to some one?

A: Support Contact numbers can be found in this manual. *See below.*

FOR SUPPORT CALL INLAND CASH REGISTER SUPPORT
DEPARTMENT AT (909) 884-0475